



PAMBANSANG MUSEO NG PILIPINAS
NATIONAL MUSEUM OF THE PHILIPPINES

PHILIPPINE BIDDING DOCUMENTS

Procurement of Various Exhibition Maintenance Materials for Galleries – FY 2025 (Supply and Delivery)

(PhilGEPS No. 12242879)

Government of the Republic of the Philippines

**Sixth Edition
July 2020**

Preface

These Philippine Bidding Documents (PBDs) for the procurement of Goods through Competitive Bidding have been prepared by the Government of the Philippines for use by any branch, constitutional commission or office, agency, department, bureau, office, or instrumentality of the Government of the Philippines, National Government Agencies, including Government-Owned and/or Controlled Corporations, Government Financing Institutions, State Universities and Colleges, and Local Government Unit. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract or Framework Agreement, as the case may be; (ii) the eligibility requirements of Bidders; (iii) the expected contract or Framework Agreement duration, the estimated quantity in the case of procurement of goods, delivery schedule and/or time frame; and (iv) the obligations, duties, and/or functions of the winning bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Goods to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Goods. However, they should be adapted as necessary to the circumstances of the particular Procurement Project.
- b. Specific details, such as the “*name of the Procuring Entity*” and “*address for bid submission*,” should be furnished in the Instructions to Bidders, Bid Data Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- c. This Preface and the footnotes or notes in italics included in the Invitation to Bid, Bid Data Sheet, General Conditions of Contract, Special Conditions of Contract, Schedule of Requirements, and Specifications are not part of the text of the final document, although they contain instructions that the Procuring Entity should strictly follow.

- d. The cover should be modified as required to identify the Bidding Documents as to the Procurement Project, Project Identification Number, and Procuring Entity, in addition to the date of issue.
- e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.
- f. For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.

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Glossary of Acronyms, Terms, and Abbreviations

ABC – Approved Budget for the Contract.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

CDA - Cooperative Development Authority.

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

CIF – Cost Insurance and Freight.

CIP – Carriage and Insurance Paid.

CPI – Consumer Price Index.

DDP – Refers to the quoted price of the Goods, which means “delivered duty paid.”

DTI – Department of Trade and Industry.

EXW – Ex works.

FCA – “Free Carrier” shipping point.

FOB – “Free on Board” shipping point.

Foreign-funded Procurement or Foreign-Assisted Project– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

Framework Agreement – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

GPPB – Government Procurement Policy Board.

INCOTERMS – International Commercial Terms.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

NMP – National Museum of the Philippines

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

Supplier – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

UN – United Nations.

Section I. Invitation to Bid

Notes on the Invitation to Bid

The Invitation to Bid (IB) provides information that enables potential Bidders to decide whether to participate in the procurement at hand. The IB shall be posted in accordance with Section 21.2 of the 2016 revised IRR of RA No. 9184.

Apart from the essential items listed in the Bidding Documents, the IB should also indicate the following:

- a. The date of availability of the Bidding Documents, which shall be from the time the IB is first advertised/posted until the deadline for the submission and receipt of bids;
- b. The place where the Bidding Documents may be acquired or the website where it may be downloaded;
- c. The deadline for the submission and receipt of bids; and
- d. Any important bid evaluation criteria (*e.g.*, the application of a margin of preference in bid evaluation).

The IB should be incorporated in the Bidding Documents. The information contained in the IB must conform to the Bidding Documents and in particular to the relevant information in the Bid Data Sheet.



PAMBANSANG MUSEO NG PILIPINAS
NATIONAL MUSEUM OF THE PHILIPPINES

Procurement of Various Exhibition Maintenance Materials for Galleries – FY 2025 (Supply and Delivery)

1. The ***National Museum of the Philippines***, through the ***General Fund for F.Y. 2025*** intends to apply the sum of ***One Million Seven Hundred Sixty-One Thousand Four Hundred Thirty Pesos and 69/100 (Php 1,761,430.69)*** being the ABC to payments under the contract for ***Procurement of Various Exhibition Maintenance Materials for Galleries – FY 2025 (Supply and Delivery)*** with identification number ***NMPBAC-PB-2025-07-08***. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. ***The National Museum of the Philippines*** now invites bids for the above Procurement Project. Delivery of the Goods is required ***3rd and 4th quarter of the year 2025***. Bidders should have completed, within *five (5) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

“Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.”
4. Prospective Bidders may obtain further information from ***National Museum of the Philippines*** and inspect the Bidding Documents at the address given below during *Mondays to Fridays, from 9:30 a.m. to 3:30 p.m.*
5. A complete set of Bidding Documents may be acquired by interested Bidders on ***July 22, 2025***, from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of five thousand pesos (PHP 5,000.00)*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person*.
6. The ***National Museum of the Philippines*** will hold a Pre-Bid Conference on ***July 30, 2025, at 10:30 AM*** at ***2nd Floor BAC Room North Annex (Motorpool) Building*** which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, ***late bids shall not be accepted***.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **August 14, 2025, at 10:30 AM** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. ***Schedule of Activities***

Date	Schedule of Activities
July 22, 2025	Posting / Advertisement
July 30, 2025	Pre-Bidding Conference
August 4, 2025	Deadline for submission of bidder's written queries
August 6, 2025	Issuance of Bid / Supplemental Bulletin/s, if any
August 14, 2025	Submission & Opening of Bids
August 15, 2025	Bid Evaluation
August 18-22 2025	Post Qualification Evaluation
August 25, 2025	Issuance of Notice of Award

11. The ***National Museum of the Philippines*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

Atty. Joy Angela C. Agcaoili
 Head, BAC Secretariat
 2nd Floor, BAC Room, North Annex of the
 National Museum of Fine Arts Building (Motorpool)
 Padre Burgos Street, Manila 1000
 Website: www.nationalmuseum.gov.ph
 Tel. No. 8298-1100 Local: 1014
 Email Address: bac@nationalmuseum.gov.ph

(SGD)
ATTY. MA. ROSENNE M. FLORES-AVILA
 Chairperson, Bids and Awards Committee

Section II. Instructions to Bidders

Notes on the Instructions to Bidders

This Section on the Instruction to Bidders (ITB) provides the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Entity. It also provides information on bid submission, eligibility check, opening and evaluation of bids, post-qualification, and on the award of contract.

1. Scope of Bid

The Procuring Entity, ***National Museum of the Philippines*** wishes to receive Bids for the ***Procurement of Various Exhibition Maintenance Materials for Galleries – FY 2025 (Supply and Delivery)***, with identification number ***NMPBAC-PB-2025-07-08***.

The Procurement Project (referred to herein as “Project”) is composed of **One (1) Lot**, the details of which are described in Section VII (Technical Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for ***General Fund for F.Y. 2025*** in the amount of **One Million Seven Hundred Sixty-One Thousand Four Hundred Thirty and 69/100 Pesos (Php 1,761,430.69)**.

2.2. The source of funding is: ***NGA, the General Appropriations Act or Special Appropriations***.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration, and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. Foreign ownership exceeding those allowed under the rules may participate pursuant to:
 - i. When a Treaty or International or Executive Agreement as provided in Section 4 of the RA No. 9184 and its 2016 revised IRR allow foreign bidders to participate;
 - ii. Citizens, corporations, or associations of a country, included in the list issued by the GPPB, the laws or regulations of which grant reciprocal rights or privileges to citizens, corporations, or associations of the Philippines;
 - iii. When the Goods sought to be procured are not available from local suppliers; or
 - iv. When there is a need to prevent situations that defeat competition or restrain trade.
- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:

For the procurement of Non-expendable Supplies and Services: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that: Subcontracting is not allowed.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents Comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within **Five (5) years** prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents Comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.

12. Bid Prices

12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:

- a. For Goods offered from within the Procuring Entity's country:
 - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
 - ii. The cost of all customs duties and sales and other taxes already paid or payable;
 - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
 - iv. The price of other (incidental) services, if any, listed in the **BDS**.

13. Bid and Payment Currencies

13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

13.2. Payment of the contract price shall be made in: Philippine Pesos.

14. Bid Security

14.1. The Bidder shall submit a Bid Securing Declaration¹ or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.

14.2. The Bid and bid security shall be valid until ***One Hundred Twenty (120) Calendar Days***. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

16. Deadline for Submission of Bids

- 16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

17. Opening and Preliminary Examination of Bids

- 17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*," using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 14 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.

- 19.4. The Project shall be awarded as follows: One Project having several items that shall be awarded as one contract.
- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

- 20.2. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, or in the case of multi-year Framework Agreement, that it is one of the eligible bidders who have submitted bids that are found to be technically and financially compliant, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

- 21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet

Notes on the Bid Data Sheet

The Bid Data Sheet (BDS) consists of provisions that supplement, amend, or specify in detail, information, or requirements included in the ITB found in Section II, which are specific to each procurement.

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, and the bid evaluation criteria that will apply to the Bids. In preparing the BDS, the following aspects should be checked:

- a. Information that specifies and complements provisions of the ITB must be incorporated.
- b. Amendments and/or supplements, if any, to provisions of the ITB as necessitated by the circumstances of the specific procurement, must also be incorporated.

Bid Data Sheet

ITB Clause			
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <p>a. Delivery of maintenance materials</p> <p>b. Completed within five (5) years prior to the deadline for the submission and receipt of bids.</p>		
7.1	<i>Subcontracting is not allowed.</i>		
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <p>a. The amount of not less than PHP 31,228.61 <i>[two percent (2%) of ABC]</i>, if bid security is in cash, cashier’s/manager’s check, bank draft/guarantee or irrevocable letter of credit; or</p> <p>b. The amount of not less than PHP 88,071.53 <i>[five percent (5%) of ABC]</i> if bid security is in Surety Bond.</p>		
19.3	<i>The description of lot(s) or items are indicated below:</i>		
	<i>Lot no.</i>	<i>Procurement Project</i>	<i>Approved Budget for the Contract (ABC)</i>
	1	<i>Procurement of Various Exhibition Maintenance Materials for Galleries – FY 2025 (Supply and Delivery)</i>	PHP 1,761,430.69

Section IV. General Conditions of Contract

Notes on the General Conditions of Contract

The General Conditions of Contract (GCC) in this Section, read in conjunction with the Special Conditions of Contract in Section V and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

Matters governing performance of the Supplier, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are included in the GCC and Special Conditions of Contract.

Any complementary information, which may be needed, shall be introduced only through the Special Conditions of Contract.

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

2. Advance Payment and Terms of Payment

2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section VII (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

4. Warranty

- 5.1 In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.
- 5.2 The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

5. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Section V. Special Conditions of Contract

Notes on the Special Conditions of Contract

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Goods purchased. In preparing this Section, the following aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.

Special Conditions of Contract

GCC Clause							
1.	<p>Delivery and Documents –</p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p>“The delivery terms applicable to this Contract are delivered <i>to the place of destination indicated below</i>. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;"><i>Procurement Project:</i></td><td style="text-align: center;"><i>ABC</i></td></tr> <tr> <td style="text-align: center;"><i>Procurement of Various Exhibition Maintenance Materials for Galleries – FY 2025 (Supply and Delivery)</i></td><td style="text-align: center;"><i>PHP 1,761,430.69</i></td></tr> <tr> <td colspan="2" style="text-align: center;"><i>Location: Metro Manila</i></td></tr> </table> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause, the Procuring Entity’s Representative at the Project Site is MA. YOHANA R. FRIAS – Media Production Specialist III /EEMPSD</p> <p>Incidental Services –</p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements:</p> <ol style="list-style-type: none"> a. performance or supervision of on-site assembly and/or start-up of the supplied Goods; b. furnishing of tools required for assembly and/or maintenance of the supplied Goods; c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods; d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and 	<i>Procurement Project:</i>	<i>ABC</i>	<i>Procurement of Various Exhibition Maintenance Materials for Galleries – FY 2025 (Supply and Delivery)</i>	<i>PHP 1,761,430.69</i>	<i>Location: Metro Manila</i>	
<i>Procurement Project:</i>	<i>ABC</i>						
<i>Procurement of Various Exhibition Maintenance Materials for Galleries – FY 2025 (Supply and Delivery)</i>	<i>PHP 1,761,430.69</i>						
<i>Location: Metro Manila</i>							

	<p>e. training of the Procuring Entity's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.</p> <p>f. For additional incidental service requirements indicated in the Annex "C" Terms of Reference.</p> <p>The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.</p>
	<p>Packaging –</p> <p>The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.</p> <p>The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.</p> <p>The outer packaging must be clearly marked on at least four (4) sides as follows:</p> <p>Name of the Procuring Entity Name of the Supplier Contract Description Final Destination Gross weight Any special lifting instructions Any special handling instructions Any relevant HAZCHEM classifications</p>
	<p>A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p> <p>Transportation –</p>

	<p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p>
2.2	<p>The terms of payment:</p> <p>The contract price shall be 100% paid upon completion of delivery, installation & acceptance of project.</p> <p>The contract price shall be paid in Two (2) sets of billings and shall be paid upon inspection and acceptance of each set of deliveries made. Payment shall be made based on actual deliveries.</p>
4	<p>The inspections:</p> <p>**Note:</p> <p>Kindly refer to the Terms of Reference ("Annex C") of the project for the Inspections of Goods</p>

Section VI. Schedule of Requirements

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Description	Delivered, Weeks/Months
<i>Procurement of Various Exhibition Maintenance Materials for Galleries – FY 2025 (Supply and Delivery)</i>	per Quarter

*Note: For full details of the above-mentioned project, kindly refer to the Terms of Reference (Annex C of the Bidding Documents)

Section VII. Technical Specifications

Notes for Preparing the Technical Specifications

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying their Bids. In the context of Competitive Bidding, the specifications (*e.g.* production/delivery schedule, manpower requirements, and after-sales service/parts, descriptions of the lots or items) must be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of transparency, equity, efficiency, fairness, and economy in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation and post-qualification facilitated. The specifications should require that all items, materials and accessories to be included or incorporated in the goods be new, unused, and of the most recent or current models, and that they include or incorporate all recent improvements in design and materials unless otherwise provided in the Contract.

Samples of specifications from previous similar procurements are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized Philippine and international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.

Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest edition or revision of the relevant standards and codes shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words *“or at least equivalent.”* References to brand names cannot be used when the funding source is the GOP.

Where appropriate, drawings, including site plans as required, may be furnished by the Procuring Entity with the Bidding Documents. Similarly, the Supplier may be requested to provide drawings or samples either with its Bid or for prior review by the Procuring Entity during contract execution.

Bidders are also required, as part of the technical specifications, to complete their statement of compliance demonstrating how the items comply with the specification.

In case of Renewal of Regular and Recurring Services, the Procuring Entity must indicate here the technical requirements for the service provider, which must include the set criteria in the conduct of its performance evaluation.

Technical Specifications

Specifications				Statement of Compliance
LOCATION: National Museum of the Philippines Complex, Rizal Park, Ermita, Manila				
IMPLEMENTING UNIT: Exhibition, Editorial and Media Production Services Division (EEMPSD)				
<p>DESCRIPTION: The Exhibition, Editorial, and Media Production Services Division (EEMPSD) provides technical assistance in the conceptualization, design, interpretation, fabrication, and installation of all permanent, temporary, and travelling exhibitions nationwide; reviews, proofreads, and translates exhibition texts, manuscripts, and other educational materials; and facilitates and assist in the production of all related print and the audio-visual component of the exhibitions.</p> <p>As such, EEMPSD also assists in monitoring the physical condition of the central galleries, including the vitrines, paints, wall texts and graphics, electrical and lighting systems, and other equipment and objects.</p>				
OBJECTIVE: This project aims to procure exhibition tools and materials to upgrade and maintain all permanent exhibitions and galleries at NMP Central Complex.				
<div> <div></div> <div>SCOPE OF WORK <i>(for Infrastructure Projects)</i></div> <div></div> <div>TECHNICAL SPECIFICATIONS <i>(for Goods/Services Projects)</i></div> <div></div> <div>TERMS OF REFERENCE <i>(for Consulting Services Projects)</i></div> </div>				
TECHNICAL SPECIFICATIONS:				
Item No.	Description	Qty	Unit	
Art supplies and materials				
1	Paint brush (4 inches width)	20	pcs	
2	Paint brush (Pig hair bristle and PVC plastic handle, Natural white bristle, Best for acrylic, enamels and latex paints, Medium thickness ferrule, Solvent resistant, Ergonomically designed handle)	24	pcs	
3	Roller brush with handle (Made of woven polyester and PVC material, Can be used with wood and vinyl, For flat or matte paint on smooth and semi-smooth surfaces, Measures 7 in.)	15	set	
4	Air dry clay (Ready-to-use, wet clay-based modeling paste, Odorless, 500g, White)	40	pack	
5	Modeling clay (clay bar, reusable craft materials, baking clay blocks)	40	pcs	
6	Cold porcelain clay (Cold porcelain clay, white, natural)	20	pcs	
7	White polymer clay (Polymer clay, oven bake clay, 100g)	20	pcs	
8	Silica sand Amorphous (safe, carcinogenic content free, Orange, Self-indicating)	10	kg	
9	Garden Soil (Treated, Loam, Brown)	3	sack	

10	Cutting Mat A1size (Cutting Mat or HBW A1 Matt Matts Paper Papers - A1 Size - 60cm x 90cm x 3mm Thickness- 23.62 inches x 35.43 inches)	5	pc
11	Cutting Mat A2size	5	pc
12	Paper trimmer/cutter (15"x12" cutting area)	3	pc
13	Matte Sticker (175gsm A4 Size 20 Sheets Per Pack 10 Packs)	15	packs
14	Glossy Photo Sticker (Glossy Photo Sticker A4 size (20 sheets per pack) 135GSM / 90GSM)	17	packs
15	Cold Laminating Film (Cold Laminating Film Photo Top A4 Size 80 Microns (20 Sheets Pack))	5	packs
16	A5 Sketchbook (Size: A5, Hardbound Plain Sketchbook, Black Colored Cover, Thickness: 120gsm, With garter lock)	15	pcs
17	Drawing Pen (Water-based line pen, Size: 0.3 and 0.5, Color: Black)	24	pcs
18	Drawing Pen (Water-based line pen, Size: 0.3 and 0.5, Color: Blue)	24	pcs
19	Foam board (High Stability and very low weight Very good resistance to weathering-with high UV stability and humidity resistance, no deformation Low resistance during contour milling Heat resistance of -10 °C to +70 °C Made from 100% polystyrene (no adhesive between core and cover layers) 4 x 8 ft	10	pcs
20	Acrylic Full Board (4 x 8 ft)	10	pcs
21	Self-stick Adhesive Foam Boards (Self-stick Adhesive Foam Boards 24"x36")	20	pcs
22	Adhesive Tape (Anti-slip, non-skid, adhesive tape, black, 2" width x 15 ft length, rough texture)	8	roll
23	Self-Adhesive Foam Board (4'x8', at least 5 mm thickness, white)	15	pcs
24	Foam board (Foam Board 16 inches x 20 inches White Both Sides)	15	pcs
25	Sintra board (UV Resistant. -5mm, 4ft x 8ft)	10	pcs
26	Sintra board (Sintra Board, 5 mm, A4 5 pcs per pack)	20	pcs
27	Sintra board (Sintra Board, 3 mm, A4 5 pcs per pack)	20	pcs
28	Polyethylene Foam	50	pieces
29	Plaster of Paris (Gypsum, 1kg)	5	kg
30	Plaster of Paris (25 kg/sack)	4	sack
31	Solid acrylic clay rolling pin (20 cm length 2 cm diameter)	3	pieces
32	Sticker photo paper (white, A4, matte, in packs of 20s)	25	pack
33	Sticker paper (white, legal, glossy, in packs of 20s)	15	pack
34	Wooden palette boards (Wooden Palette Board, 23x30 cm)	3	pc
35	Artist brush (Professional artist brush set with case, different sizes of bristle flat, nylon flat, and nylon round size)	3	set
36	Artist's paintbrushes for acrylic painting (Bristle flat size # 1)	5	pieces
37	Artist's paintbrushes for acrylic painting: (Nylon flat size #2)	5	pieces
38	Artist's paintbrushes for acrylic painting: (Nylon round size # 0)	5	pieces
39	Bristle brush (1 inch)	15	pieces
40	Bristle brush (2 inches)	15	pieces
41	Nylon brush (1 inch)	25	pieces
42	Paint sprayer (Gun)	3	Unit
43	Nylon String ((Tansi), #100, 1 kg, white)	5	roll
44	Paint Brush (Soft bristle, 1/2")	10	pieces
45	Paint Brush (Soft bristle, 1")	10	pieces

46	Paint Brush (Soft bristle, 2")	15	pieces
47	Paint Brush (Soft bristle, 4")	10	pieces
48	Roller Brush (7")	5	pieces
49	Laminating Film (Laminating Film A4 Size 125 Microns (100 pcs)	5	packs
50	Petroleum jelly (Petroleum Jelly 1kg.)	10	kg
Painting			
51	Paint (white) (Latex is a 100% acrylic paint with excellent hiding and outstanding durability.)	7	gallon
52	Paint (green) (Latex is a 100% acrylic paint with excellent hiding and outstanding durability.)	7	gallon
53	Acrylic paint assorted colors (Primary Colors (Red, Yellow, Blue, Black, White, Green,75ml, Matte finish)	5	set
54	Acrylic emulsion paint (Size: 1L, Clear Gloss PRACTICAL COVERAGE: 20-25 square meter / 4 liters / coat SURFACE DRY: Thirty (30) minutes DRY THROUGH: Two (2) hours DRY FILM THICKNESS: 1-1.5 mils /coat)	3	can
55	PAINT SWATCH (Color Palette, contains 1320 Colors, Includes Alphabetical Color Index, Four to seven color gradients per leaf for better comparison, Wide variety of colors for easy decision making, at least 192 Color Sheets and 15 Alphabetical Color)	3	PC
56	PAINTING EASELS (Hardwood, polished, heavy-duty, with wheels, size to be discussed with FAD)	10	pcs
57	Acrylic emulsion (Emulsion B-700)	5	pc
58	Flat Latex Paint (White, 16 Liters per pail)	20	pail
59	Semi-Gloss Paint (White, 16 Liters)	20	pail
60	Acri Color 1L (Lamp Black) 1L	15	pcs
61	Acri Color 1L (Raw Sienna) 1L	15	pcs
62	Acri Color 1L (Burnt Sienna) 1L	10	pcs
63	Acri Color 1L (Hansa Yellow) 1L	15	pcs
64	Acri Color 1L (Burnt Amber) 1L	10	pcs
65	Acri Color 1L (Exterior Yellow)	10	pcs
Adhesives			
66	Silicon Sealant (Heavy Duty)	27	pc
67	Sealant Gun (Heavy Duty)	5	pcs
68	Slip resistant Tape (Heavy duty, 2 inches x 20 meters, black)	15	pcs
69	Non-whitening super glue (non-whitening when dry, comes w/ 3 precision nozzles made of teflon)	15	pcs
70	Adhesive tack/putty (Reusable multi-purpose tack suitable to stick, hold, combine, align, organize, clean, mould and hang 90pcs per pack)	60	packs
71	Museum gel (clear)	5	pcs
72	Glue gun (Power: Electricity Rated Power: 40W/60W Voltage: 100-240V Frequency: 50-60HZ, Heavy Duty)	5	pcs
73	Glue Stick/Hot Melt (Size: 7mm X 190mm)	30	pack

74	Multipurpose Glue (E-7000 (Clear Glue, Waterproof, 3.7 fl.oz, Medium Viscosity)	20	pc
75	Acrylic Glue (50 ml, Transparent)	7	bottle
76	Wood glue	5	gallons
77	Cloth adhesive tape (Color dark grey, 2 inches)	15	pieces
78	Double sided tape (15mm x 20m)	30	pcs
79	Double sided tape (Mounting Tape Heavy Duty, Waterproof Foam Tape, 5m)	20	pcs
80	Double sided tape (Waterproof 15mm x 20m)	10	pcs
81	Double sided foam tape (24mm x 5m)	50	pcs
82	Double sided foam tape (48mm x 5m)	50	pcs
83	Double-sided tape (18mm x 10m)	5	pcs
84	Double-sided tape (24mm x 5m)	30	pcs
85	Double Sided tape (48mm x 5m)	30	pcs
86	Duct adhesive tape (Color dark brown, 2 inches width)	30	pieces
87	Duct adhesive tape (Color dark grey, 2 inches width)	30	pieces
88	Packaging tape (Color: Tan, 72mmx40m)	30	pieces
89	Electrical Tape (0.16mmx19mmx16m (Black))	70	pieces
90	Magnetic tape, with adhesive backing (1 m length x 25 mm width x 1.5 mm height)	10	roll
91	Magnetic sheets (10 sheets/ pack)	10	pack
92	Masking Tape (24mm)	50	pcs
93	Masking tape (48 mm)	50	pcs
94	Mounting Tape (24mm Black)	30	pieces
95	Mounting Tape (24mm White)	30	pieces
96	Magic Tape (24mm x 50m)	15	pieces
97	Magic Tape (12 mm x 50m)	20	pieces
98	Floral Tape (Color: Green, Tape Width: 1.2cm, self adhesive)	10	pcs
99	Floral Tape (Color: Brown, Tape Width: 1.2cm, self adhesive)	10	pcs
Cleaning Supplies and Materials			
100	Latex Gloves (Latex gloves, Small, 100 pcs)	5	box
101	Latex Gloves (Latex gloves, Large, 100 pcs)	5	box
102	Nitrile gloves, Large (Nitril gloves, Large, 100 pcs)	30	box
103	Nitrile gloves, Medium (Nitril gloves, Medium, 100 pcs)	30	box
104	Nitrile gloves, Small (Nitril gloves, Small, 100 pcs)	30	box
105	Safety gloves (Cut resistant, non-slip, nitrile foam coated with NBR waterproof/oil-proof effect of coating part, multi-purpose)	10	pair
106	Cotton gloves with rubber grip (GLOVE SAFETY MASTER D GRIP LATEX COATED PALM P/COTTON LINER)	13	pair
107	Plastic apron (use for laboratory)	20	pieces
108	Microfiber towel (Perfect water-absorbing cleaning towel, for drying and polishing, 100% Polyester 9"x9")	10	bundle
109	Squeegee blade wiper (Soft TPR handle, 100% silicone blade)	5	pc
110	Glass cleaner (500 ml spray bottle)	20	bottle

111	Microfiber Squeegee	3	pcs
112	Fabric cloth (Green and blue, Width:58-62 inches, Length: 36 inches)	10	yard
113	Furniture polish (cleans and polish surface without leaving any residue and/or strong scent)	10	can
114	Reusable chemical resistant gloves (Use for handling chemicals (alcohol, formalin and other hazardous chemicals use for preservation) (35cm/Medium)	15	pcs
115	Powder detergent (Use for cleaning bones etc. 1kg per pcs)	50	pcs
116	Bleach (3600ml)	5	pcs
117	Black Rubber Sheet (Black Rubber Sheet, 948mm x 418mm x 3mm)	3	pcs
Hardware and Other Carpentry Materials			
118	Push Cart, 4-wheel, folding, Metal coated 4 swivel wheels, wear-resistant and non-skid wheels Foldable handrail, At least L 49 x W 74 x H 17 cm	5	pc
119	Push Cart, Heavy Duty 300kg capacity, 4-wheel, Metal coated, 4 swivel wheels, wear-resistant and non-skid wheels, wheel diameter: 125 mm, retractable handrail, At least L61 x W 91 X H 85 cm	3	pc
120	Cordless Angle Grinder (1600W, Brushless, With Side Handle, Protective Box, 2 pcs Li-ion Battery, Protective Case, Wrench, and Plug Charger (220V)SpecificationsMaterial: Rubber + ABS + SteelPower type: Rechargeable Lithium Battery Technology Battery: 388VFPower: 1600 Grinding/ Cutting Diameter: 125mm (4.9 in)No load speed: 12000 rpmSpindle diameter:14.7 mm (0.58 in)Chuck size: 10 mm (0.39 in)1 Battery Capacity: 1*22900mah2 Battery Capacity: 2*22900mah)	1	set
121	Lumber ((2x2), 10 ft)	15	pcs
122	Marine Plywood (5mm, 4 x 2 ft)	10	pcs
123	Metal Latch Plastic Tool Box Set with Trolley / Rolling Workshop (-Contains 3 different stackable compartments - large 18" toolbox with integral compartmental organizer trays for small parts and accessories, middle tote tray for the organized storage of smaller tools and accessories and 18" large bin for larger tools -Geometric metal latches -Padlock loop for security -7" wheels for easy transportation even on uneven surfaces -Ideal for everyday storage -Part of the Essential storage range -1 x Rolling Workshop)	3	set
124	Tool box w/ basic tools (Such as hammer, set of pliers, screw drivers, meter tape, etc.)	10	set
125	Plier (-Drop-forged steel grip -Ergonomic -For bending, grasping, and cutting hard wire)	5	pc

126	Long Nose Plier (-Carbon steel-Drop forged for durability-Slip resistant bi-material handle for comfortable grip)	5	pc	
127	Bent Nose Plier (Forged carbon steel jaws, fully heat treated, soft grip handle, with finger guards)	5	pc	
128	6" DIAGONAL CUTTING PLIER (-Carbon steel-Drop forged for durability-Slip resistant bi-material handle for comfortable grip-Measurements: 6in.)	5	pc	
129	3 - blade nest of saw (-Three blades for cutting versatility-Interchangeable blades fit into a comfortable molded handle-Perfect for curves, circles and trim work)	1	pc	
130	Sharp Shooter Staple Gun (-Perfect for everyday stapling needs around the home or office-Lightweight with convenient handle lock for safe storage-Quick-jam-clear mechanism saves time and hassles-Chrome-plated steel construction for durability)	1	pc	
131	8m Tylon Tape Measure (-Tylon coated blade provide anti-glared reading-Soft touch case-True-Zero hook for accurate inside and outside measurements-25mm width, 8m/26ft. Length-1.8m standout)	1	pc	
132	Utility Knife 152MM w/ set of blade (Number of blades: 3 Blade storage in handle Size: 152mm)	1	set	
133	Fiberglass nail hammer (-Fiberglass handle absorbs shock and vibration-Epoxy joint assembly secures head to handle and provides longer life and safety-Fully heat treated and polished bell face offers longer striking life)	1	pc	
134	10IN. ADJUSTABLE HACKSAW (10inchesAdjustable hacksawCarbon steelFlexible)	1	pc	
135	12IN. COMBINATION SQUARE 12inches Durably etched hard-chrome-plated blades are rust resistant and made to last 12 square has precision-machined working surfaces for improved accuracy Built-in scribe comes in handy for surface marking Easy-to-read vial High-visibility yellow, die-cast handle with brass hardware for durability	1	pc	
136	3 Vial I-Beam Level Durable Lightweight aluminum construction suited to all-purpose use Yellow vial covers increase visibility and readability Top-read center vial designed for easy readability -600 mm (24 in)	1	pc	

137	225 mm (9 in) Magnetic Torpedo Level 225 mm (9 in) (High-impact plastic -Top-reading feature allows visibility from above -Tinted 360° vials make reading easy on the eyes -225 mm (9 in)	1	pc	
138	4-PC CUSHION GRIP SCREWDRIVER SET Built-in hang hole for easy storage Ergonomic design with finger point in neck-down area for precise control Features cushion grip to reduce slippage	1	set	
139	DRILL SET Powerful hammer action provides up to 25,500 BPM for efficient drilling into masonry -Voltage:20 Volts -Powerful motor providing up to 1,500 RPM)	3	set	
140	HEAT GUN (2 speed heat gun with variable heat control giving maximum control in all heat gun applications with Rated Output Power: 2000W Air Volume: 500L/min Heat Temperature: 350-600°C)	3	set	
141	Palm Router w 12pcs. Router Bit Set (550W) 12pcs. Router Bit Set (550W) (-550W Powerful motor with up to 700W max output -35,000 RPM optimized speed and high torque for quick task completion -High-grade collet material for the accurate trimming result)	1	set	
142	Finishing Sander Rated power input 180 W No-load speed 12000 rpm No-load orbital stroke rate 24000 opm)	1	set	
143	Table Saw with Stand Power: 1800 W No Load Speed: 4800 rpm Bevel Capacity: 45 Degrees Max Cutting Capacity : 76mm Max Cutting Capacity at 45 Degree: 56mm Blade Diameter: 10" / 254mm Table Size: 610 x 508mm)	1	set	
144	Jigsaw w/ blade set 450W (-18mm (1-1/16") Jig Saw 450W -Variable speed by trigger -18mm stroke with cut capacity of up to 65mm in wood and 6mm in steel -3 orbital cutting settings -Tool-less blade changes)	1	set	
145	Rotary Tool / Mini Drill w/ accessories (-Rated Input Power: 130 Watts -Rated Voltage: 220-240V (50-60Hz) -No-load speed: 10,000 - 32,000 rpm -Max collet diameter: 3.2mm -100pcs Accessories Included + Flexible Shaft + Carrying Case)	1	set	
146	20V Cordless Brad Nailer / Nail Gun Kit F50 (Voltage:20V With 2pcs 20V 2.0AH battery and 1pcs charge Nail type:F15~F50)	1	set	
147	Tox screw (-Material: Nylon-Color: Gray -Used for fastening all articles with wood or chipboard screw -Suitable for concrete wall and other building materials	5	box	

	-Excellent pull-out strength -25mm)			
148	Screw stainless 1" (Plain Stainless Steel Pan Head Self Tapping Screw 100pcs per box -1inch)	5	box	
149	Screw stainless 1.5" (Plain Stainless Steel Pan Head Self Tapping Screw -100pcs per box -1inch)	5	box	
150	Stainless Steel ruler (Stainless steel(2Cr13), Packed by PVC bag with color label, 24inches)	10	pc	
151	Kraft paper (-30m Kraft paper roll, 300 gsm, Natural Paper, Brown, Length: 100Feet/ 30m)	30	roll	
152	Bubble wrap (-made of virgin material thus the plastic appears very clear and neat. Good for fragile items, 40"x100meters)	15	roll	
153	Acrylic sheet (Clear, 5.0 mm, 4' x 8')	10	pcs	
154	Steel Bar F-Clamp (120mm x 400mm)	5	pcs	
155	Magnifying Glass Magnifying Glass LED Light with Clamp, 8X Magnifier Desk Lamp	5	pcs	
156	Self Leveling Cross Line Laser Kit (-Durable, over molded housing with a 1 meter drop rating-Patented integrated magnetic bracket-Water and debris resistant with an IP54 rating-Can achieve up to a 165 ft. Range when used with a detector. Sold separately.-Housed in a durable storage case.-+/- 1/8 in. Accuracy at 30 ft.-1/4 in. - 20 thread mount for use with a tripod. Sold separately.)	1	pc	
157	Drill marker tool (5 inch Spring-Loade Steel Center Marker Scriber For Wood, Metal)	1	pc	
158	Nylon (-0.9mm)x 100m	5	roll	
159	Half Facepiece Reusable Respirator with filter cartridges (-Resilient silicone faceseal helps provide comfort, durability, and stability with a soft but firm seal -Proprietary Cool Flow valve helps reduce heat and moisture -Exhalation valve cover helps direct exhaled breath and moisture downward to reduce fogging of eyewear and grinding and welding shields -Low profile half facepiece design offers a wider field of view and better compatibility with welding and grinding shields	6	set	
160	Angle Bar (50mm x 50mm x 5mm thick 6 meters)	10	pieces	
161	Common nail (1 1/2 inch)	5	kilogram	
162	Common nail (1 inch)	5	kilogram	
163	Common nail (2 1/2 inches)	5	kilogram	
164	Common nail (2 inches)	5	kilogram	
165	Common nail (3 inches)	5	kilogram	
166	Finishing nail (1 1/2 inch)	5	kilogram	
167	Finishing nail (1 inch)	5	kilogram	
168	Finishing nail (2 1/2 inches)	5	kilogram	
169	Finishing nail (2 inches)	5	kilogram	
170	Finishing nail (3 inches)	5	kilogram	
171	Sanding paper (No. 100)	20	pieces	
172	Sanding paper (No. 220)	20	pieces	
173	Sanding paper (No. 80)	20	pieces	

174	Tool box trolley (3-Tray Rolling Tool Cart On Wheels, Tool Box With Wheels And Drawers, 300 LBS Utility Tool Storage Cart, Mechanic Tool Cart)	3	pc
175	Plexiglass sheet (acrylic sheet) (-clear transparent 1.5mm-2mm -thickness: 2ft x 2ft)	13	pcs
176	Floral wire (Size: 0.38mm to 0.46mm Green Length: 40cm Flexible)	10	pack
177	Blower Vacuum (Handheld Blower Vacuum (cleaner and blower))	5	pcs
178	Hair Dryer (Input: 220V Folding: No support Function: Normal and Hot Blow Power: 1800w Speed Settings: 2 Level)	3	pc
179	SQUARE HOOK (# 1 1/2)	5	box
180	SQUARE HOOK (# 1 1/4)	5	box
181	SCREW EYE (#5)	5	box
182	SCREW EYE (#6)	5	box
183	Glass suction (Cup Tile High quality aluminum alloy die-casting manufacturing for prolonged use)	3	pc
184	Spirit level with magnet (Length: 225mm Material:Aluminum With Magnetic Feature With 3 vials)	3	pcs
185	Screwdriver set (Material: CR-V Round blade 6 Pcs screwdriver : 1pcs SL5X75mm 1pcs SL5X100mm 1pcs SL6X150mm 1pcsp1x75mm 1pcs PH1X100mm 1pcs PH2X150mm 4 Pcs precision screwdriver: SL3*50 ; PH0*50 ; T6*50 ; T8*50)	3	set
186	Clipboard (Size : Long 35cm(L)*23cm(W) Can hold 100 sheets of paper Arc design, not easy to scratch) Color Black	7	pcs
187	Pliers Tool Set (Pliers set: -wire pliers -long pliers -bevel pliers opening:30 cm heavy duty 6/8 inches)	3	set
188	Cordless Drill Set (Stanley FATMAAX SCD711C1H Cordless Hammer Drill, 20 V Max with tool box kit, various hand tools and accessories)	8	pc
189	UV resin, 200g (UV crystal clear epoxy resin, quick drying, non-toxic, transparent)	15	gallon
190	Crystal clear resin (Crystal clear epoxy resin, non-toxic, 1000 ml)	5	lit
191	Wax paper (24"x 1000 feet, White, Wax Coated paper)	3	roll

192	Glass film (Matte, Self-adhesive, Clear, 90 cm*2meters = 1 roll)	5	roll
193	Gun Tacker (High low power switch, adjustable for different material densities Wire size: 1.2 mmCrown width: 10.6 mmStaple length range: 6mm-14mm)	5	Unit
194	Gun tack staple wire, size compatible with heavy duty gun tacker (13/4-6-8mm)	20	box
195	MEDICAL TUBE (Disposable infusion set (Adult) Largest size)	5	pcs
196	Laser Level Gauge, with tripod (Specifications: Light color: green Laser ray (adjustable) : 360°×3 12 lines (30) 360°×4 16 lines (40) Wavelength : 532nm Horizontal/Vertical Accuracy:±0.2mm/10m Auto-leveling Range: ±3 Waterproof grade: IP-54 Scope of work: About 25m in diameter Working time: About 5 hours Green light working Temperature:-5°C~50°C)	3	Unit
197	MAGNETIC LEVEL BAR (aluminum, heavy-duty)	15	pc
198	Paper Cutter (Commercial Heavy Duty)	3	pc
199	IR touchscreen overlay ('24in")	1	set
200	Meter tape (10m/33ft, steel tape) with lock	20	pcs
201	Cutter knife (heavy duty)	10	pcs
202	Electronic Ruler/ Laser Distance Meter (Waterproof and Drop-proof, 100 meters maximum distance, with electronic angle display, auxiliary level measurement, 100 sets of data storage function, and battery life can reach 5000 times in a single measurement)	2	Unit
203	3 IN 1 RECHARGEABLE LASER TAPE MEASURE (Laser Cross-markingDigital Laser Meter, Measurement Range: 40-60 Meters, Precision: ± (2mm+d*1/10000), Measurement Unit: m/in/ft, Measurement Functions: Single Measurement, Continuous, Area/Volume, Pythagorean, Metope Area, Add/Subtract Accumulation, Laser Type: Class II, Automatically Laser Cut Off: 20-30s, Auto Power Off: 150-180s, Battery: Lithium Rechargeable BatteryTape Measure, Measurement Range: 5-8 Meters, Minimum Scale: 1mm, Tape Width:19mm, Unit: Inch/Metric, Self-Lock Function)	5	Unit
204	CROSS LINE LASER LEVEL WITH PLUMB POINTS (Laser class: 2, Working range: 20-50 Meters, Accuracy: ± 0.3 mm/m, Self-levelling range: ± 4°, Projection: 2 lines / 2 points, Plumb point accuracy, ± 0.7 mm/m)	1	Unit
205	Polyurethane foam (Polyurethane foam (set A Hardener and set B mixture)	6	set
206	Paraloid B-72 (Paraloid B-72, 100% crystalline pellets)	1	kg
207	Silica sand (2kg/pack) Sand that will be used for exhibit and for drying of specimen)	50	pack
208	Glassine (Glassine baking paper, 24x36 inches, 10 sheets/pack)	50	pack
209	Mylar sheets (Mylar, frosted insulation -010,007 (1/2 mx1m)	10	roll
210	Crayons (16 colors set)	10	box
211	Wood craft pegs (Wood craft pegs, log color, 100 pcs per pack)	3	pack

SUBMITTALS: 1. Delivery Receipts Billing Invoice	
SOURCE OF FUND: The budget is available and should be chargeable against the General Fund under MOOE Repairs and Maintenance – Buildings for Fiscal Year 2025.	
APPROVED BUDGET FOR CONTRACT: One Million Seven Hundred Sixty-One Thousand Four Hundred Thirty and 69/100 Pesos (Php 1,761,430.69) inclusive of all applicable taxes and delivery fees.	
COMPLETION TIME: EEMPSD shall issue to the supplier Notice to Deliver (NTD) indicating the following: <ol style="list-style-type: none"> 1. Items and quantities to be delivered; and 2. Timeline within which delivery should be made. The items above will be delivered into two (2) sets of quantities for the 3rd and 4th quarter of the year 2025. 	
TERMS OF PAYMENT: The contract price shall be paid in Two (2) sets of billings and shall be paid upon inspection and acceptance of each set of deliveries made. Payment shall be made based on actual deliveries.	
WARRANTY: The warranty coverage shall be in accordance with Section 62.1 of the 2016 Revised IRR of RA 9184.	
CONTRACTOR’S ELIGIBILITY: The Contractor is required to submit at least One (1) similar contract/s awarded and completed from Y2020 up to present with an amount of at least Fifty Percent (50%) of the Approved Budget for the Contract (ABC)	
LIQUIDATED DAMAGES: The liability for liquidated damages shall be in accordance with Annex “D” section 3.1 of the 2016 Revised IRR of RA 9184.	
PRE-TERMINATION CLAUSE: The contract is effective on the date indicated in the NTP and shall remain in full force within the project duration or until terminated by either party (NMP or Contractor) upon prior written notice by either party. The termination process shall follow the prescribed procedure under the 2016 Revised IRR of RA 9184 The NMP reserves the right to pre-terminate the contract by serving a written notice on the Contractor. If the Contractor does not appeal or seek reconsideration of the decision to pre-terminate within fifteen (15) calendar days from receipt of the notice, the contract is deemed terminated.	

<p>The grounds for the termination of the contract by the NMP include, but are not limited to, the following:</p> <ol style="list-style-type: none"> 1. Violation(s) of any of the terms and conditions of the Contract; and 2. Any other act or omission by the Contractor that is detrimental or prejudicial to the interest of the NMP, its employee(s), or the public. 	
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Section VIII. Checklist of Technical and Financial Documents

Notes on the Checklist of Technical and Financial Documents

The prescribed documents in the checklist are mandatory to be submitted in the Bid, but shall be subject to the following:

- a. GPPB Resolution No. 09-2020 on the efficient procurement measures during a State of Calamity or other similar issuances that shall allow the use of alternate documents in lieu of the mandated requirements; or
- b. Any subsequent GPPB issuances adjusting the documentary requirements after the effectivity of the adoption of the PBDs.

The BAC shall be checking the submitted documents of each Bidder against this checklist to ascertain if they are all present, using a non-discretionary “pass/fail” criterion pursuant to Section 30 of the 2016 revised IRR of RA No. 9184.

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class "A" Documents

Legal Documents

- ☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) **in accordance with Section 8.5.2 of the IRR;**

Technical Documents

- ☐ (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- ☐ (c) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- ☐ (d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission **or** Original copy of Notarized Bid Securing Declaration; **and**
- ☐ (e) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- ☐ (f) Original duly signed Omnibus Sworn Statement (OSS) **and** if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- ☐ (g) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC) **or** A Committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

- ☐ (h) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence **or** duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE

- ☐ (i) Original of duly signed and accomplished Financial Bid Form; **and**
- ☐ (j) Original of duly signed and accomplished Price Schedule(s).

Note: Submit the following requirements in a separate envelope:

1. E-Copy of all Eligibility, Technical, and Financial components save in any storage device;
2. SEC Registration or DTI Certificate (Certified true Copy)
3. Valid Mayor's / Business Permit (Certified true Copy)
4. Tax Clearance Certificate (Certified true Copy)
5. Latest Audited Financial Statement (Certified true Copy)
6. Latest Income Tax Return (Certified true Copy)
7. Bid Bulletin, if any, and;
8. Photocopy of the *official receipt* of the Bidding Documents.

ANNEX “A”

Packaging and Labeling Instructions

PACKAGING AND LABELING INSTRUCTIONS

1. Two Envelope System

The ORIGINAL - TECHNICAL COMPONENTS requirements stated below shall be enclosed into a folder, same as with the ORIGINAL - FINANCIAL COMPONENTS requirements which will also be done in a separate folder. These two (2) folders shall be placed into separate envelope forming the TwoEnvelope System.

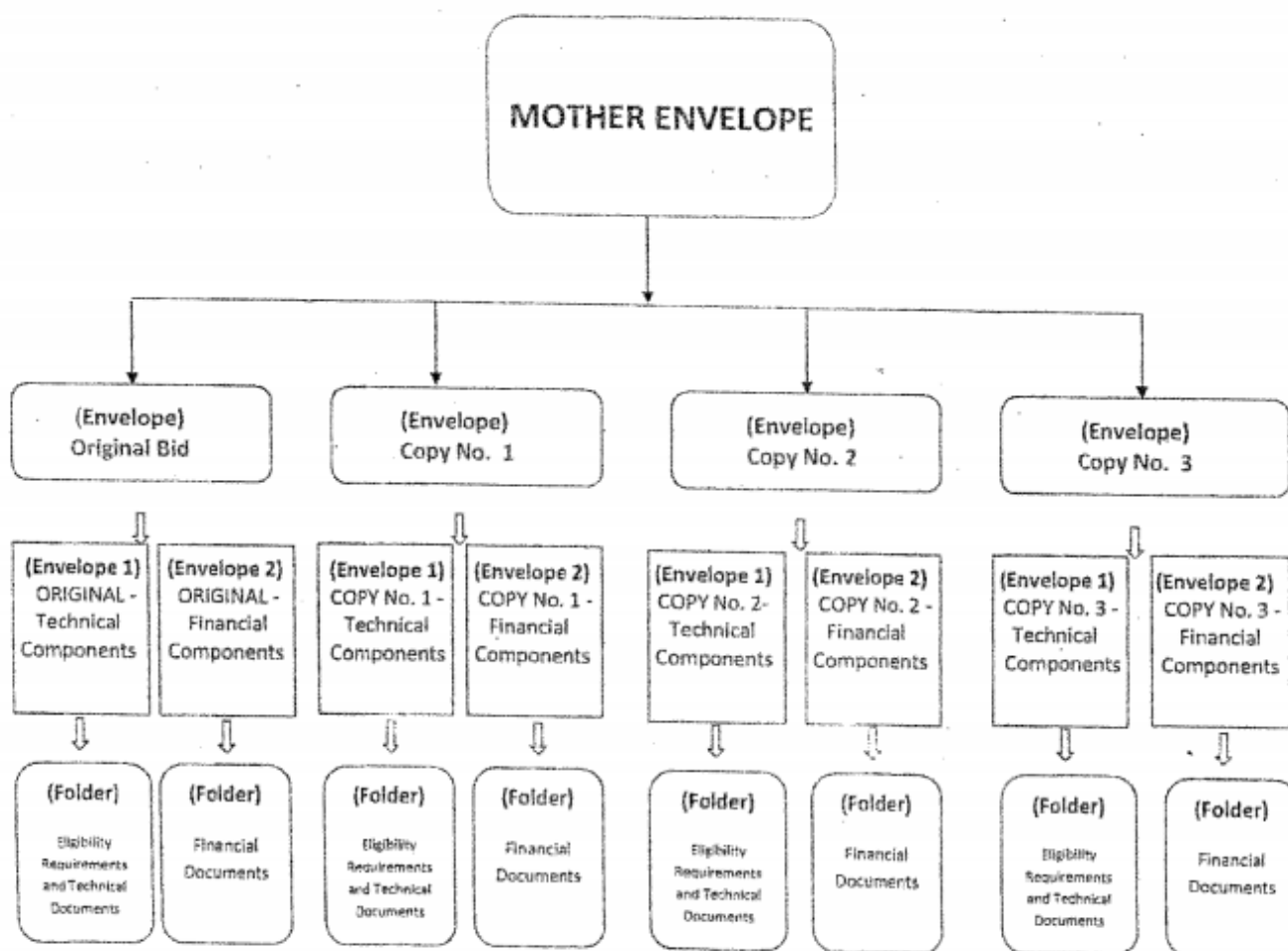
Envelope 1: Technical Components (see attached listing)

Envelope 2: Financial Components (see attached listing)

2. The First Envelope, ORIGINAL - TECHNICAL COMPONENTS and the Second Envelope, ORIGINAL - FINANCIAL COMPONENTS should be sealed in an outer envelope marked as ORIGINAL BID. Each copy of the first and second envelopes shall be similarly sealed duly marking the inner envelopes as "COPY NO. ____ - TECHNICAL COMPONENT" and "COPY NO. ____ – FINANCIAL COMPONENT" and the outer envelope as "COPY NO. ____", respectively. The First and Second envelope should be produced into three (3) copies marked as Copy No. 1, Copy No. 2 and Copy No. 3.
3. All four (4) envelopes, Original, Copy No. 1, Copy No. 2 and Copy No. 3, shall be enclosed in a single envelope referred to as the Mother Envelope.
4. All documents must be marked with Ear tabs. There must be a Table of Contents indicating all the documents to be submitted per folder.
5. All envelopes should properly be sealed, signed and labelled. The folders should be labelled properly.
6. All copies must be Certified True Copy and signed

TO:	ATTY. MA. ROSENNE M. FLORES-AVILA Chairperson Bids and Awards Committee National Museum of the Philippines Padre Burgos Avenue, ermita Manila
FROM:	Name of Company Address & Telephone Number
Reference No.	
	Project Title Location
Do not Open Before: date and time of the Submission and Opening of Bids	

PACKAGING AND LABELING INSTRUCTIONS (DIAGRAM)



ANNEX “B”

Bidding Forms

Bid Form for the Procurement of Goods
[shall be submitted with the Bid]

BID FORM

Date : _____

Project Identification No. : _____

To: *[name and address of Procuring Entity]*

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner:

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent	Amount and Purpose of Commission or gratuity
---------------------------	--

_____	_____
_____	_____
_____	_____

(if none, state "None")]

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

Price Schedule for Goods Offered from Within the Philippines

[shall be submitted with the Bid if bidder is offering goods from within the Philippines]

For Goods Offered from Within the Philippines

Name of Bidder _____ Project ID No. _____ Page ____ of ____

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)

CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on**

Blacklisting:

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and

- d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Bid Securing Declaration Form
[shall be submitted with the Bid if bidder opts to provide this form of bid security]

REPUBLIC OF THE PHILIPPINES)

CITY OF _____) S.S.

BID SECURING DECLARATION

Project Identification No.: *[Insert number]*

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of *[month]* *[year]* at *[place of execution]*.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Performance Securing Declaration (Revised)

[if used as an alternative performance security but it is not required to be submitted with the Bid, as it shall be submitted within ten (10) days after receiving the Notice of Award]

REPUBLIC OF THE PHILIPPINES)

CITY OF _____) S.S.

PERFORMANCE SECURING DECLARATION

Invitation to Bid: [Insert Reference Number indicated in the Bidding Documents]

To: [Insert name and address of the Procuring Entity]

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, to guarantee the faithful performance by the supplier/distributor/manufacture/contractor/consultant of its obligations under the Contract, I/we shall submit a Performance Securing Declaration within a maximum period of ten (10) calendar days from the receipt of the Notice of Award prior to the signing of the Contract.
2. I/We accept that: I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of one (1) year for the first offense, or two (2) years **for the second offense**, upon receipt of your Blacklisting Order if I/We have violated my/our obligations under the Contract;
3. I/We understand that this Performance Securing Declaration shall cease to be valid upon:
 - a. issuance by the Procuring Entity of the Certificate of Final Acceptance, subject to the following conditions:
 - i. Procuring Entity has no claims filed against the contract awardee;
 - ii. It has no claims for labor and materials filed against the contractor; and
 - iii. Other terms of the contract; or
 - b. replacement by the winning bidder of the submitted PSD with a performance security in any of the prescribed forms under Section 39.2 of the 2016 revised IRR of RA No. 9184 as required by the end-user.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of [month] [year] at [place of execution].

*[Insert NAME OF BIDDER OR ITS
AUTHORIZED REPRESENTATIVE]*

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

Contract Agreement Form for the Procurement of Goods (Revised)
[Not required to be submitted with the Bid, but it shall be submitted within ten (10) days after receiving the Notice of Award]

CONTRACT AGREEMENT

THIS AGREEMENT made the _____ day of _____ 20____ between [name of PROCURING ENTITY] of the Philippines (hereinafter called “the Entity”) of the one part and [name of Supplier] of [city and country of Supplier] (hereinafter called “the Supplier”) of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly [brief description of goods and services] and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of *[contract price in words and figures in specified currency]* (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder’s bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted; Bid form, including all the documents/statements contained in the Bidder’s bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder’s response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity’s bid evaluation;
 - iii. Performance Security;
 - iv. Notice of Award of Contract; and the Bidder’s conforme thereto; and
 - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**
3. In consideration for the sum of *[total contract price in words and figures]* or such other sums as may be ascertained, *[Named of the bidder]* agrees to *[state the object of the contract]* in accordance with his/her/its Bid.

4. The *[Name of the procuring entity]* agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

[Insert Name and Signature]
[Insert Signatory's Legal Capacity]
for:

[Insert Procuring Entity]

[Insert Name and Signature]
[Insert Signatory's Legal Capacity]

for:

[Insert Name of Supplier]

Acknowledgment

[Format shall be based on the latest Rules on Notarial Practice]

ANNEX “C”

Terms of Reference

TITLE: Procurement of Various Exhibition Maintenance Materials for Galleries – FY 2025 (Supply and Delivery)
LOCATION: National Museum of the Philippines Complex, Rizal Park, Ermita, Manila
IMPLEMENTING UNIT: Exhibition, Editorial and Media Production Services Division (EEMPSD)
<p>DESCRIPTION: The Exhibition, Editorial, and Media Production Services Division (EEMPSD) provides technical assistance in the conceptualization, design, interpretation, fabrication, and installation of all permanent, temporary, and travelling exhibitions nationwide; reviews, proofreads, and translates exhibition texts, manuscripts, and other educational materials; and facilitates and assist in the production of all related print and the audio-visual component of the exhibitions.</p> <p>As such, EEMPSD also assists in monitoring the physical condition of the central galleries, including the vitrines, paints, wall texts and graphics, electrical and lighting systems, and other equipment and objects.</p> <p>OBJECTIVE: This project aims to procure exhibition tools and materials to upgrade and maintain all permanent exhibitions and galleries at NMP Central Complex.</p>
<p>○ SCOPE OF WORK <i>(for Infrastructure Projects)</i></p> <p>● TECHNICAL SPECIFICATIONS <i>(for Goods/Services Projects)</i></p> <p>○ TERMS OF REFERENCE <i>(for Consulting Services Projects)</i></p>

TECHNICAL SPECIFICATIONS:

Item No.	Description	Qty	Unit
Art supplies and materials			
1	Paint brush (4 inches width)	20	pcs
2	Paint brush (Pig hair bristle and PVC plastic handle, Natural white bristle, Best for acrylic, enamels and latex paints, Medium thickness ferrule, Solvent resistant, Ergonomically designed handle)	24	pcs
3	Roller brush with handle (Made of woven polyester and PVC material, Can be used with wood and vinyl, For flat or matte paint on smooth and semi-smooth surfaces, Measures 7 in.)	15	set
4	Air dry clay (Ready-to-use, wet clay-based modeling paste, Odorless, 500g, White)	40	pack
5	Modeling clay (clay bar, reusable craft materials, baking clay blocks)	40	pcs
6	Cold porcelain clay (Cold porcelain clay, white, natural)	20	pcs
7	White polymer clay (Polymer clay, oven bake clay, 100g)	20	pcs
8	Silica sand Amorphous (safe, carcinogenic content free, Orange, Self-indicating)	10	kg
9	Garden Soil (Treated, Loam, Brown)	3	sack
10	Cutting Mat A1size (Cutting Mat or HBW A1 Matt Matts Paper Papers - A1 Size - 60cm x 90cm x 3mm Thickness- 23.62 inches x 35.43 inches)	5	pc
11	Cutting Mat A2size	5	pc
12	Paper trimmer/cutter (15"x12" cutting area)	3	pc
13	Matte Sticker (175gsm A4 Size 20 Sheets Per Pack 10 Packs)	15	packs
14	Glossy Photo Sticker (Glossy Photo Sticker A4 size (20 sheets per pack) 135GSM / 90GSM)	17	packs

15	Cold Laminating Film (Cold Laminating Film Photo Top A4 Size 80 Microns (20 Sheets Pack))	5	packs
16	A5 Sketchbook (Size: A5, Hardbound Plain Sketchbook, Black Colored Cover, Thickness: 120gsm, With garter lock)	15	pcs
17	Drawing Pen (Water-based line pen, Size: 0.3 and 0.5, Color: Black)	24	pcs
18	Drawing Pen (Water-based line pen, Size: 0.3 and 0.5, Color: Blue)	24	pcs
19	Foam board (High Stability and very low weight Very good resistance to weathering-with high UV stability and humidity resistance, no deformation Low resistance during contour milling Heat resistance of -10 °C to +70 °C Made from 100% polystyrene (no adhesive between core and cover layers) 4 x 8 ft	10	pcs
20	Acrylic Full Board (4 x 8 ft)	10	pcs
21	Self-stick Adhesive Foam Boards (Self-stick Adhesive Foam Boards 24"x36")	20	pcs
22	Adhesive Tape (Anti-slip, non-skid, adhesive tape, black, 2" width x 15 ft length, rough texture)	8	roll
23	Self-Adhesive Foam Board (4'x8', at least 5 mm thickness, white)	15	pcs
24	Foam board (Foam Board 16 inches x 20 inches White Both Sides)	15	pcs
25	Sintra board (UV Resistant. -5mm, 4ft x 8ft)	10	pcs
26	Sintra board (Sintra Board, 5 mm, A4 5 pcs per pack)	20	pcs
27	Sintra board (Sintra Board, 3 mm, A4 5 pcs per pack)	20	pcs
28	Polyethylene Foam	50	pieces
29	Plaster of Paris (Gypsum, 1kg)	5	kg
30	Plaster of Paris (25 kg/sack)	4	sack
31	Solid acrylic clay rolling pin (20 cm length 2 cm diameter)	3	pieces
32	Sticker photo paper (white, A4, matte, in packs of 20s)	25	pack
33	Sticker paper (white, legal, glossy, in packs of 20s)	15	pack
34	Wooden palette boards (Wooden Palette Board, 23x30 cm)	3	pc
35	Artist brush (Professional artist brush set with case, different sizes of bristle flat, nylon flat, and nylon round size)	3	set
36	Artist's paintbrushes for acrylic painting (Bristle flat size # 1)	5	pieces
37	Artist's paintbrushes for acrylic painting: (Nylon flat size #2)	5	pieces
38	Artist's paintbrushes for acrylic painting: (Nylon round size # 0)	5	pieces
39	Bristle brush (1 inch)	15	pieces
40	Bristle brush (2 inches)	15	pieces
41	Nylon brush (1 inch)	25	pieces
42	Paint sprayer (Gun)	3	Unit
43	Nylon String ((Tansi), #100, 1 kg, white)	5	roll
44	Paint Brush (Soft bristle, 1/2")	10	pieces
45	Paint Brush (Soft bristle, 1")	10	pieces
46	Paint Brush (Soft bristle, 2")	15	pieces
47	Paint Brush (Soft bristle, 4")	10	pieces
48	Roller Brush (7")	5	pieces
49	Laminating Film (Laminating Film A4 Size 125 Microns (100 pcs)	5	packs
50	Petroleum jelly (Petroleum Jelly 1kg.)	10	kg
Painting			

51	Paint (white) (Latex is a 100% acrylic paint with excellent hiding and outstanding durability.)	7	gallon
52	Paint (green) (Latex is a 100% acrylic paint with excellent hiding and outstanding durability.)	7	gallon
53	Acrylic paint assorted colors (Primary Colors (Red, Yellow, Blue, Black, White, Green, 75ml, Matte finish)	5	set
54	Acrylic emulsion paint (Size: 1L, Clear Gloss PRACTICAL COVERAGE: 20-25 square meter / 4 liters / coat SURFACE DRY: Thirty (30) minutes DRY THROUGH: Two (2) hours DRY FILM THICKNESS: 1-1.5 mils /coat)	3	can
55	PAINT SWATCH (Color Palette, contains 1320 Colors, Includes Alphabetical Color Index, Four to seven color gradients per leaf for better comparison, Wide variety of colors for easy decision making, at least 192 Color Sheets and 15 Alphabetical Color)	3	PC
56	PAINTING EASELS (Hardwood, polished, heavy-duty, with wheels, size to be discussed with FAD)	10	pcs
57	Acrylic emulsion (Emulsion B-700)	5	pc
58	Flat Latex Paint (White, 16 Liters per pail)	20	pail
59	Semi-Gloss Paint (White, 16 Liters)	20	pail
60	Acri Color 1L (Lamp Black) 1L	15	pcs
61	Acri Color 1L (Raw Sienna) 1L	15	pcs
62	Acri Color 1L (Burnt Sienna) 1L	10	pcs
63	Acri Color 1L (Hansa Yellow) 1L	15	pcs
64	Acri Color 1L (Burnt Amber) 1L	10	pcs
65	Acri Color 1L (Exterior Yellow)	10	pcs
Adhesives			
66	Silicon Sealant (Heavy Duty)	27	pc
67	Sealant Gun (Heavy Duty)	5	pcs
68	Slip resistant Tape (Heavy duty, 2 inches x 20 meters, black)	15	pcs
69	Non-whitening super glue (non-whitening when dry, comes w/ 3 precision nozzles made of teflon)	15	pcs
70	Adhesive tack/putty (Reusable multi-purpose tack suitable to stick, hold, combine, align, organize, clean, mould and hang 90pcs per pack)	60	packs
71	Museum gel (clear)	5	pcs
72	Glue gun (Power: Electricity Rated Power: 40W/60W Voltage: 100-240V Frequency: 50-60HZ, Heavy Duty)	5	pcs
73	Glue Stick/Hot Melt (Size: 7mm X 190mm)	30	pack
74	Multipurpose Glue (E-7000 (Clear Glue, Waterproof, 3.7 fl.oz, Medium Viscosity)	20	pc
75	Acrylic Glue (50 ml, Transparent)	7	bottle
76	Wood glue	5	gallons
77	Cloth adhesive tape (Color dark grey, 2 inches)	15	pieces
78	Double sided tape (15mm x 20m)	30	pcs

79	Double sided tape (Mounting Tape Heavy Duty, Waterproof Foam Tape, 5m)	20	pcs
80	Double sided tape (Waterproof 15mm x 20m)	10	pcs
81	Double sided foam tape (24mm x 5m)	50	pcs
82	Double sided foam tape (48mm x 5m)	50	pcs
83	Double-sided tape (18mm x 10m)	5	pcs
84	Double-sided tape (24mm x 5m)	30	pcs
85	Double Sided tape (48mm x 5m)	30	pcs
86	Duct adhesive tape (Color dark brown, 2 inches width)	30	pieces
87	Duct adhesive tape (Color dark grey, 2 inches width)	30	pieces
88	Packaging tape (Color: Tan, 72mmx40m)	30	pieces
89	Electrical Tape (0.16mmx19mmx16m (Black))	70	pieces
90	Magnetic tape, with adhesive backing (1 m length x 25 mm width x 1.5 mm height)	10	roll
91	Magnetic sheets (10 sheets/ pack)	10	pack
92	Masking Tape (24mm)	50	pcs
93	Masking tape (48 mm)	50	pcs
94	Mounting Tape (24mm Black)	30	pieces
95	Mounting Tape (24mm White)	30	pieces
96	Magic Tape (24mm x 50m)	15	pieces
97	Magic Tape (12 mm x 50m)	20	pieces
98	Floral Tape (Color: Green, Tape Width: 1.2cm, self adhesive)	10	pcs
99	Floral Tape (Color: Brown, Tape Width: 1.2cm, self adhesive)	10	pcs
Cleaning Supplies and Materials			
100	Latex Gloves (Latex gloves, Small, 100 pcs)	5	box
101	Latex Gloves (Latex gloves, Large, 100 pcs)	5	box
102	Nitrile gloves, Large (Nitril gloves, Large, 100 pcs)	30	box
103	Nitrile gloves, Medium (Nitril gloves, Medium, 100 pcs)	30	box
104	Nitrile gloves, Small (Nitril gloves, Small, 100 pcs)	30	box
105	Safety gloves (Cut resistant, non-slip, nitrile foam coated with NBR waterproof/oil-proof effect of coating part, multi-purpose)	10	pair
106	Cotton gloves with rubber grip (GLOVE SAFETY MASTER D GRIP LATEX COATED PALM P/COTTON LINER)	13	pair
107	Plastic apron (use for laboratory)	20	pieces
108	Microfiber towel (Perfect water-absorbing cleaning towel, for drying and polishing, 100% Polyester 9"x9")	10	bundle
109	Squeegee blade wiper (Soft TPR handle, 100% silicone blade)	5	pc
110	Glass cleaner (500 ml spray bottle)	20	bottle
111	Microfiber Squeegee	3	pcs
112	Fabric cloth (Green and blue, Width:58-62 inches, Length: 36 inches)	10	yard
113	Furniture polish (cleans and polish surface without leaving any residue and/or strong scent)	10	can

114	Reusable chemical resistant gloves (Use for handling chemicals (alcohol, formalin and other hazardous chemicals use for preservation) (35cm/Medium)	15	pcs
115	Powder detergent (Use for cleaning bones etc. 1kg per pcs)	50	pcs
116	Bleach (3600ml)	5	pcs
117	Black Rubber Sheet (Black Rubber Sheet, 948mm x 418mm x 3mm)	3	pcs
Hardware and Other Carpentry Materials			
118	Push Cart, 4-wheel, folding, Metal coated 4 swivel wheels, wear-resistant and non-skid wheels Foldable handrail, At least L 49 x W 74 x H 17 cm	5	pc
119	Push Cart, Heavy Duty 300kg capacity, 4-wheel, Metal coated, 4 swivel wheels, wear-resistant and non-skid wheels, wheel diameter: 125 mm, retractable handrail, At least L61 x W 91 X H 85 cm	3	pc
120	Cordless Angle Grinder (1600W, Brushless, With Side Handle, Protective Box, 2 pcs Li-ion Battery, Protective Case, Wrench, and Plug Charger (220V)SpecificationsMaterial: Rubber + ABS + SteelPower type: Rechargeable Lithium Battery Technology Battery: 388VFPower: 1600 Grinding/ Cutting Diameter: 125mm (4.9 in)No load speed: 12000 rpmSpindle diameter:14.7 mm (0.58 in)Chuck size: 10 mm (0.39 in)1 Battery Capacity: 1*22900mah2 Battery Capacity: 2*22900mah)	1	set
121	Lumber ((2x2), 10 ft)	15	pcs
122	Marine Plywood (5mm, 4 x 2 ft)	10	pcs
123	Metal Latch Plastic Tool Box Set with Trolley / Rolling Workshop (- Contains 3 different stackable compartments - large 18" toolbox with integral compartmental organizer trays for small parts and accessories, middle tote tray for the organized storage of smaller tools and accessories and 18" large bin for larger tools -Geometric metal latches -Padlock loop for security -7" wheels for easy transportation even on uneven surfaces -Ideal for everyday storage -Part of the Essential storage range -1 x Rolling Workshop)	3	set
124	Tool box w/ basic tools (Such as hammer, set of pliers, screw drivers, meter tape, etc.)	10	set
125	Plier (-Drop-forged steel grip -Ergonomic -For bending, grasping, and cutting hard wire)	5	pc
126	Long Nose Plier (-Carbon steel-Drop forged for durability-Slip resistant bi-material handle for comfortable grip)	5	pc

127	Bent Nose Plier (Forged carbon steel jaws, fully heat treated, soft grip handle, with finger guards)	5	pc
128	6" DIAGONAL CUTTING PLIER (-Carbon steel forged for durability -Drop resistant bi-material handle for comfortable grip -Measurements: 6in.)	5	pc
129	3 - blade nest of saw (-Three blades for cutting versatility -Interchangeable blades fit into a comfortable molded handle -Perfect for curves, circles and trim work)	1	pc
130	Sharp Shooter Staple Gun (-Perfect for everyday stapling needs around the home or office -Lightweight with convenient handle lock for safe storage -Quick-jam-clear mechanism saves time and hassles -Chrome-plated steel construction for durability)	1	pc
131	8m Tylon Tape Measure (-Tylon coated blade provide anti-glared reading -Soft touch case -Tru-Zero hook for accurate inside and outside measurements -25mm width, 8m/26ft. Length -1.8m standout)	1	pc
132	Utility Knife 152MM w/ set of blade (Number of blades: 3 Blade storage in handle Size: 152mm)	1	set
133	Fiberglass nail hammer (-Fiberglass handle absorbs shock and vibration -Epoxy joint assembly secures head to handle and provides longer life and safety -Fully heat treated and polished bell face offers longer striking life)	1	pc
134	10IN. ADJUSTABLE HACKSAW (10inchesAdjustable hacksawCarbon steelFlexible)	1	pc
135	12IN. COMBINATION SQUARE 12inches Durably etched hard-chrome-plated blades are rust resistant and made to last 12 square has precision-machined working surfaces for improved accuracy Built-in scribe comes in handy for surface marking Easy-to-read vial High-visibility yellow, die-cast handle with brass hardware for durability	1	pc
136	3 Vial I-Beam Level Durable Lightweight aluminum construction suited to all-purpose use Yellow vial covers increase visibility and readability Top-read center vial designed for easy readability -600 mm (24 in)	1	pc
137	225 mm (9 in) Magnetic Torpedo Level 225 mm (9 in) (High-impact plastic -Top-reading feature allows visibility from above -Tinted 360° vials make reading easy on the eyes -225 mm (9 in)	1	pc
138	4-PC CUSHION GRIP SCREWDRIVER SET Built-in hang hole for easy storage Ergonomic design with finger point in neck-down area for precise control Features cushion grip to reduce slippage	1	set

139	DRILL SET Powerful hammer action provides up to 25,500 BPM for efficient drilling into masonry -Voltage:20 Volts -Powerful motor providing up to 1,500 RPM)	3	set
140	HEAT GUN (2 speed heat gun with variable heat control giving maximum control in all heat gun applications with Rated Output Power: 2000W Air Volume: 500L/min Heat Temperature: 350-600°C)	3	set
141	Palm Router w 12pcs. Router Bit Set (550W) 12pcs. Router Bit Set (550W) (-550W Powerful motor with up to 700W max output -35,000 RPM optimized speed and high torque for quick task completion -High-grade collet material for the accurate trimming result)	1	set
142	Finishing Sander Rated power input 180 W No-load speed 12000 rpm No-load orbital stroke rate 24000 opm)	1	set
143	Table Saw with Stand Power: 1800 W No Load Speed: 4800 rpm Bevel Capacity: 45 Degrees Max Cutting Capacity : 76mm Max Cutting Capacity at 45 Degree: 56mm Blade Diameter: 10" / 254mm Table Size: 610 x 508mm)	1	set
144	Jigsaw w/ blade set 450W (-18mm (1-1/16") Jig Saw 450W -Variable speed by trigger -18mm stroke with cut capacity of up to 65mm in wood and 6mm in steel -3 orbital cutting settings -Tool-less blade changes)	1	set
145	Rotary Tool / Mini Drill w/ accessories (-Rated Input Power: 130 Watts -Rated Voltage: 220-240V (50-60Hz) -No-load speed: 10,000 - 32,000 rpm -Max collet diameter: 3.2mm -100pcs Accessories Included + Flexible Shaft + Carrying Case)	1	set
146	20V Cordless Brad Nailer / Nail Gun Kit F50 (Voltage:20V With 2pcs 20V 2.0AH battery and 1pcs charge Nail type:F15~F50)	1	set
147	Tox screw (-Material: Nylon-Color: Gray -Used for fastening all articles with wood or chipboard screw -Suitable for concrete wall and other building materials -Excellent pull-out strength -25mm)	5	box
148	Screw stainless 1" (Plain Stainless Steel Pan Head Self Tapping Screw 100pcs per box -1inch)	5	box
149	Screw stainless 1.5" (Plain Stainless Steel Pan Head Self Tapping Screw -100pcs per box -1inch)	5	box
150	Stainless Steel ruler (Stainless steel(2Cr13), Packed by PVC bag with color label, 24inches)	10	pc
151	Kraft paper (-30m Kraft paper roll, 300 gsm, Natural Paper, Brown, Length: 100Feet/ 30m)	30	roll

152	Bubble wrap (-made of virgin material thus the plastic appears very clear and neat. Good for fragile items, 40"x100meters)	15	roll
153	Acrylic sheet (Clear, 5.0 mm, 4' x 8')	10	pcs
154	Steel Bar F-Clamp (120mm x 400mm)	5	pcs
155	Magnifying Glass Magnifying Glass LED Light with Clamp, 8X Magnifier Desk Lamp	5	pcs
156	Self Leveling Cross Line Laser Kit (-Durable, over molded housing with a 1 meter drop rating-Patented integrated magnetic bracket-Water and debris resistant with an IP54 rating-Can achieve up to a 165 ft. Range when used with a detector. Sold separately.-Housed in a durable storage case.-+/- 1/8 in. Accuracy at 30 ft.-1/4 in. - 20 thread mount for use with a tripod. Sold separately.)	1	pc
157	Drill marker tool (5 inch Spring-Loade Steel Center Marker Scriber For Wood, Metal)	1	pc
158	Nylon (-0.9mm)x 100m	5	roll
159	Half Facepiece Reusable Respirator with filter cartridges (-Resilient silicone faceseal helps provide comfort, durability, and stability with a soft but firm seal -Proprietary Cool Flow valve helps reduce heat and moisture -Exhalation valve cover helps direct exhaled breath and moisture downward to reduce fogging of eyewear and grinding and welding shields -Low profile half facepiece design offers a wider field of view and better compatibility with welding and grinding shields	6	set
160	Angle Bar (50mm x 50mm x 5mm thick 6 meters)	10	pieces
161	Common nail (1 1/2 inch)	5	kilogram
162	Common nail (1 inch)	5	kilogram
163	Common nail (2 1/2 inches)	5	kilogram
164	Common nail (2 inches)	5	kilogram
165	Common nail (3 inches)	5	kilogram
166	Finishing nail (1 1/2 inch)	5	kilogram
167	Finishing nail (1 inch)	5	kilogram
168	Finishing nail (2 1/2 inches)	5	kilogram
169	Finishing nail (2 inches)	5	kilogram
170	Finishing nail (3 inches)	5	kilogram
171	Sanding paper (No. 100)	20	pieces
172	Sanding paper (No. 220)	20	pieces
173	Sanding paper (No. 80)	20	pieces
174	Tool box trolley (3-Tray Rolling Tool Cart On Wheels, Tool Box With Wheels And Drawers, 300 LBS Utility Tool Storage Cart, Mechanic Tool Cart)	3	pc
175	Plexiglass sheet (acrylic sheet) (-clear transparent 1.5mm-2mm -thickness: 2ft x 2ft)	13	pcs
176	Floral wire (Size: 0.38mm to 0.46mm Green Length: 40cm Flexible)	10	pack
177	Blower Vacuum (Handheld Blower Vacuum (cleaner and blower)	5	pcs

178	Hair Dryer (Input: 220V support Blow 1800w) Folding: No and Hot Function: Normal Power: Speed Settings: 2 Level)	3	pc
179	SQUARE HOOK (# 1 1/2)	5	box
180	SQUARE HOOK (# 1 1/4)	5	box
181	SCREW EYE (#5)	5	box
182	SCREW EYE (#6)	5	box
183	Glass suction (Cup Tile High quality aluminum alloy die-casting manufacturing for prolonged use)	3	pc
184	Spirit level with magnet (Length: 225mm Material:Aluminum With Magnetic Feature With 3 vials)	3	pcs
185	Screwdriver set (Material: CR-V Round blade 6 Pcs screwdriver : 1pcs SL5X75mm 1pcs SL5X100mm 1pcs SL6X150mm 1pcsp1x75mm 1pcs PH1X100mm 1pcs PH2X150mm 4 Pcs precision screwdriver: SL3*50 ; PH0*50 ; T6*50 ; T8*50)	3	set
186	Clipboard (Size : Long 35cm(L)*23cm(W) Can hold 100 sheets of paper Arc design, not easy to scratch) Color Black	7	pcs
187	Pliers Tool Set (Pliers set: -wire pliers -long pliers -bevel pliers opening:30 cm heavy duty 6/8 inches)	3	set
188	Cordless Drill Set (Stanley FATMAAX SCD711C1H Cordless Hammer Drill, 20 V Max with tool box kit, various hand tools and accessories)	8	pc
189	UV resin, 200g (UV crystal clear epoxy resin, quick drying, non-toxic, transparent)	15	gallon
190	Crystal clear resin (Crystal clear epoxy resin, non-toxic, 1000 ml)	5	lit
191	Wax paper (24"x 1000 feet, White, Wax Coated paper)	3	roll
192	Glass film (Matte, Self-adhesive, Clear, 90 cm*2meters = 1 roll)	5	roll
193	Gun Tucker (High low power switch, adjustable for different material densities Wire size: 1.2 mmCrown width: 10.6 mmStaple length range: 6mm-14mm)	5	Unit
194	Gun tack staple wire, size compatible with heavy duty gun tacker (13/4-6-8mm)	20	box
195	MEDICAL TUBE (Disposable infusion set (Adult) Largest size)	5	pcs
196	Laser Level Gauge, with tripod (Specifications: Light color: green Laser ray (adjustable) : 360°×3 12 lines (30) 360°×4 16 lines (40) Wavelength : 532nm	3	Unit

	Horizontal/Vertical Auto-leveling Waterproof Scope of work: About 25m in diameter Working time: About 5 hours Green light working Temperature:-5°C~50°C)	Accuracy:±0.2mm/10m Range: ±3 grade: IP-54		
197	MAGNETIC LEVEL BAR (aluminum, heavy-duty)	15	pc	
198	Paper Cutter (Commercial Heavy Duty)	3	pc	
199	IR touchscreen overlay ('24in")	1	set	
200	Meter tape (10m/33ft, steel tape) with lock	20	pcs	
201	Cutter knife (heavy duty)	10	pcs	
202	Electronic Ruler/ Laser Distance Meter (Waterproof and Drop-proof, 100 meters maximum distance, with electronic angle display, auxiliary level measurement, 100 sets of data storage function, and battery life can reach 5000 times in a single measurement)	2	Unit	
203	3 IN 1 RECHARGEABLE LASER TAPE MEASURE (Laser Cross-markingDigital Laser Meter, Measurement Range: 40-60 Meters, Precision: ± (2mm+d*1/10000), Measurement Unit: m/in/ft, Measurement Functions: Single Measurement, Continuous, Area/Volume, Pythagorean, Metope Area, Add/Subtract Accumulation, Laser Type: Class II, Automatically Laser Cut Off: 20-30s, Auto Power Off: 150-180s, Battery: Lithium Rechargeable BatteryTape Measure, Measurement Range: 5-8 Meters, Minimum Scale: 1mm, Tape Width:19mm, Unit: Inch/Metric, Self-Lock Function)	5	Unit	
204	CROSS LINE LASER LEVEL WITH PLUMB POINTS (Laser class: 2, Working range: 20-50 Meters, Accuracy: ± 0.3 mm/m, Self-levelling range: ± 4°, Projection: 2 lines / 2 points, Plumb point accuracy, ± 0.7 mm/m)	1	Unit	
205	Polyurethane foam (Polyurethane foam (set A Hardener and set B mixture)	6	set	
206	Paraloid B-72 (Paraloid B-72, 100% crystalline pellets)	1	kg	
207	Silica sand (2kg/pack) Sand that will be used for exhibit and for drying of specimen)	50	pack	
208	Glassine (Glassine baking paper, 24x36 inches, 10 sheets/pack)	50	pack	
209	Mylar sheets (Mylar, frosted insulation -010,007 (1/2 mx1m)	10	roll	
210	Crayons (16 colors set)	10	box	
211	Wood craft pegs (Wood craft pegs, log color, 100 pcs per pack)	3	pack	
212	Folding table (6ft fold in half table,black)	8	pcs	
213	Fold-in-Half Table (Fold-in-Half Table High-density polyethylene table top Powder-coated steel frame)	3	pcs	
214	Epoxy anti-static paint (paint that repels accumulation of dust in its surface)	3	gallon	
215	U Channel Rubber Edging Strips Fits (1.6mm edge, 10 ft length)	5	pack	
216	Glass door sealing strip (10 mm)	7	pieces	
217	Duct tape (Black, 48 mm, 10 meters)	20	roll	
218	Insect Pins (Size 000 (37mm x 0.25mm), 100/pack)	10	pack	
219	Insect Pins (Size 2 (37mm x 0.45mm) 100/pack)	10	pack	
220	Insect Pins (Size 3 (37mm x 0.50mm), 100/pack)	10	pack	

221	PTFE (polytetrafluoroethylene) heat-shrink tubing, clear, 2mm	10	meter
222	PTFE (polytetrafluoroethylene) heat-shrink tubing, clear, 6mm	10	meter
223	PTFE (polytetrafluoroethylene) heat-shrink tubing, clear, 10mm	10	meter
Electrical Supplies and Materials			
224	Led Driver (Input 230V, Output 4v-5v)	50	pieces
225	No. 14 Flat Cord Wire (150m/roll)	5	pieces
226	Power Supply Adapter (12V, 2A, adapter jack size: 5.5x2.1mm)	10	pcs
227	Extension Cord (Universal Disc Extension Cord 4-Gang with Switch - WEU-004)	10	pc
228	Extension wheel (10-m extension wheel cable)	12	pc
229	Universal Outlet Extension Cord (Universal Outlet Extension Cord 10-Gang with Switch 10A - WEU-110-PK)	3	pc
230	Universal Tower Extension Cord (Universal Tower Extension Cord 12-Gang with Switch - WTE-512)	3	pc
231	Travel Extension Cord (Travel Extension Cord 3-Gang with USB Outlet - USB-301)	3	pc
232	Extension Cord Set (Extension Cord Set with Individual Switch 5-Gang 10A - WED-350-PK)	3	pc
233	Fiber fill sheet (White - 1/2" thick per yard of fiber fill sheet poly fill sheet cotton)	30	yard

SUBMITTALS:

2. Delivery Receipts
3. Billing Invoice

SOURCE OF FUND:

The budget is available and should be chargeable against the General Fund under MOOE Repairs and Maintenance – Buildings for Fiscal Year 2025.

APPROVED BUDGET FOR CONTRACT:

One Million Seven Hundred Sixty-One Thousand Four Hundred Thirty and 69/100 Pesos (Php 1,761,430.69) inclusive of all applicable taxes and delivery fees.

COMPLETION TIME:

EEMPSD shall issue to the supplier Notice to Deliver (NTD) indicating the following:

3. Items and quantities to be delivered; and
4. Timeline within which delivery should be made. The items above will be delivered into two (2) sets of quantities for the 3rd and 4th quarter of the year 2025.

TERMS OF PAYMENT:

The contract price shall be paid in **Two (2) sets of billings** and shall be paid upon inspection and acceptance of each set of deliveries made. Payment shall be made based on actual deliveries.

WARRANTY:

The warranty coverage shall be in accordance with Section 62.1 of the 2016 Revised IRR of RA 9184.

CONTRACTOR'S ELIGIBILITY:

The Contractor is required to submit at least **One (1) similar contract/s** awarded and completed from Y2020 up to present with an amount of at least Fifty Percent (50%) of the Approved Budget for the Contract (ABC)

LIQUIDATED DAMAGES:

The liability for liquidated damages shall be in accordance with Annex "D" section 3.1 of the 2016 Revised IRR of RA 9184.

PRE-TERMINATION CLAUSE:

The contract is effective on the date indicated in the NTP and shall remain in full force within the project duration or until terminated by either party (NMP or Contractor) upon prior written notice by either party. The termination process shall follow the prescribed procedure under the 2016 Revised IRR of RA 9184

The NMP reserves the right to pre-terminate the contract by serving a written notice on the Contractor. If the Contractor does not appeal or seek reconsideration of the decision to pre-terminate within fifteen (15) calendar days from receipt of the notice, the contract is deemed terminated.

The grounds for the termination of the contract by the NMP include, but are not limited to, the following:

1. Violation(s) of any of the terms and conditions of the Contract; and
2. Any other act or omission by the Contractor that is detrimental or prejudicial to the interest of the NMP, its employee(s), or the public.