

 PAMBANSANG MUSEO NG PILIPINAS NATIONAL MUSEUM OF THE PHILIPPINES	BAC REQUEST FOR QUOTATION FORM (Good and Services)	
	Document Reference No.	NMP-BAC-F-002
	Effectivity Date:	30 June 2023
	Version no.:	2023-000

REQUEST FOR QUOTATION NO. BAC 2025 – 053

SUPPLY AND DELIVERY OF DIESEL FUEL – FY 2025

The National Museum of the Philippines (NMP), through the Bids and Awards Committee (BAC) Secretariat, Support Procurement Unit (SPU), invites all eligible suppliers/merchants/contractors to bid for the project mentioned above. Bids received in excess of the ABC shall be automatically rejected.

The procurement will be conducted through Alternative Mode of Procurement – **Negotiated Procurement, Section 53.9 (Small Value Procurement)** of the 2016 Revised IRR of R.A. 9184 otherwise known as the “Government Procurement Reform Act”.

LOT	Description	Approved Budget for the Contract (ABC)
1	Supply and Delivery of Diesel Fuel – FY 2025	PHP 150,000.00
Note: Please see attached Technical Specifications		

Bids must be duly received by the BAC Secretariat SPU through manual submission at the office address indicated below. **LATE BIDS SHALL NOT BE ACCEPTED.**

In view thereof, the BAC Secretariat SPU requests the submission of your Price Quotation/Bid Proposal for the above project on or before **July 23, 2025, not later than 10:00 A.M.** Kindly place your quotation/bid proposal in a **SEALED ENVELOPE** together with **three (3) copies** of the following documentary requirements:

- (a) PhilGEPS Registration Number;
- (b) Mayor’s /Business Permit, and;
- (c) Notarized Omnibus Sworn Statement (GPBB-Prescribed Form)

The envelope shall bear the following:

- (a) Title of the project to be bid,
- (b) PhilGEPS Posting Reference Number,
- (c) Name, Address, and Contact Number of the bidder; and
- (d) Addressed to the information indicated below.

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The NMP reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders

For further information, please refer to:

ATTY. JOY ANGELA C. AGCAOILI
 Head - BAC Secretariat
 2/F, BAC Room, North Annex of the
 National Museum of Fine Arts Building (Motorpool),
 Padre Burgos Street, Manila 1000
 Tel. No. 8298-1100 Local 1014



ATTY. JOY ANGELA C. AGCAOILI
 Head - BAC Secretariat
 Bids and Awards Committee

 PAMBANSANG MUSEO NG PILIPINAS NATIONAL MUSEUM OF THE PHILIPPINES	PROJECT PROFILE	
	Document Reference No.	NMP-BAC-F-020
	Effectivity Date:	30 June 2023
	Version no.:	2023-000

TITLE: Supply and Delivery of Diesel Fuel - FY 2025
LOCATION: NMNH Building, Ermita, Manila
IMPLEMENTING UNIT: Facilities Management Division (FMD)
DESCRIPTION: The National Museum of the Philippines (NMP) Complex Buildings is equipped with emergency power generator sets that automatically provide electricity supply during power interruptions. This equipment needs to maintain stock of diesel fuel that will be used during its regular testing and operations.
OBJECTIVE: To maintain the effective performance and operations of the generator sets of the NMNH and NMA Buildings and to provide a satisfactory and safe physical environment for the public and the National Museum collection.
☐ SCOPE OF WORK <i>(for Infrastructure Projects)</i> ☒ TECHNICAL SPECIFICATIONS <i>(for Goods/Services Projects)</i> ☐ TERMS OF REFERENCE <i>(for Consulting Services Projects)</i>
1. Supply and Delivery of Diesel Fuel – 2000 liters
RESPONSIBILITIES: The Contractor agrees that the services covered by this contract are strictly confidential and that a breach of any of the Terms and Conditions thereof by the Contractor may subject Museum to the compromise of its security, financial, material, and operational loss, and therefore, the Contractor hereby agrees as follows: a. The Contractor and any of its personnel shall not, during the term of this Contract or anytime thereafter, reveal, disclose, or furnish in any manner to any person, firm or corporation, any information relating to Museum which the Contractor or its personnel may have acquired or which came to its/their knowledge or possession during the performance of their obligations to Museum. b. Only persons expressly authorized in writing by the Museum shall be allowed by the Contractor to have access to the documents/records in the custody of the Contractor. For this purpose, Museum shall inform the Contractor in writing of the persons authorized to have access to said documents/records. c. The Contractor shall prevent any unauthorized person from gaining access to the documents/records described in the preceding item.
SUBMITTALS: Delivery Receipt and Billing Invoice
SOURCE OF FUND: General Fund for FY 2025 (MOOE Supplies and Materials Expenses – Fuel, Oil and Lubricants)
APPROVED BUDGET FOR CONTRACT: One Hundred Fifty Thousand Pesos (Php 150,000.00), Inclusive of all applicable taxes.
COMPLETION TIME: The contract shall be effective for Thirty (30) Calendar Days reckoned from the date stated in the Notice to Proceed (NTP).
TERMS OF PAYMENT: The contract price shall be paid in full upon project completion and acceptance.
WARRANTY: The Contractor shall provide Three (3) months warranty reckoned from the date of completion and acceptance. Form of warranty shall be as specified in Section 62.1 of the IRR of R.A.

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9184, the Government Procurement Reform Act and its Implementing Rules and Regulations. Upon receiving a valid warranty claim, the Contractor shall respond within **Twenty-Four (24) hours** to correct the manufacturing defects.

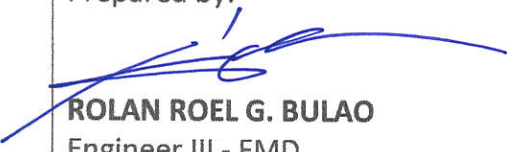
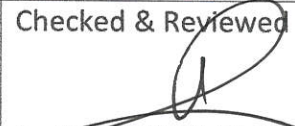
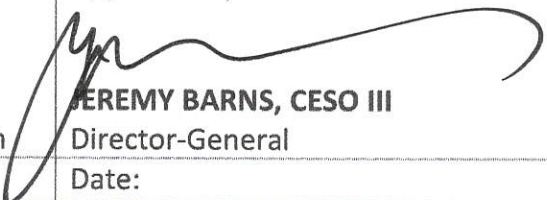
CONTRACTOR'S ELIGIBILITY: Requirements for Small-Value Procurement and the Contractor must present at least **Two (2) Certificate of Very Satisfactory Performance or its equivalent** for completed similar projects. The Contractor must **not be or have been blacklisted** from any other government agencies in the past **Five (5) years**.

LIQUIDATED DAMAGES:
When the contractor fails to satisfactorily deliver goods under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the contractor shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to **1/10 of 1% of the cost of the delayed contract scheduled** for every day of delay until such goods are finally delivered and accepted by the procuring entity concerned. In no case shall the sum of the liquidated damages exceed 10% of the total contract price, in which the procuring entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages.

PRE-TERMINATION CLAUSE:
The contract is effective on the date indicated in the NTP and shall remain in full force for **Thirty (30) Calendar Days** or until terminated by either party (NMP or Contractor) upon prior written notice by either party. Termination process shall follow the prescribed procedure under IRR-A R.A. 9184.

The NMP reserves the right to pre-terminate the contract by serving written notice on the Contractor. If the Contractor does not appeal or seek reconsideration of the decision to pre-terminate within Fifteen (15) calendar days from receipt of the notice, the contract is deemed terminated. The grounds for the termination of the contract by the NMP include but not limited to the following:

1. Violation(s) of any of the terms and conditions of the Contract; and
2. Any other act or omission by the Contractor which is detrimental or prejudicial to the interest of the NMP, its employee(s), or the public.

Prepared by:  ROLAN ROEL G. BULAO Engineer III - FMD	Checked & Reviewed by:  Arch. MARVIN M. BELGICA Museum Curator I / OIC, FMD
Date: 6/5/23	Date:
Recommending Approval:  Atty. MA. ROSENNE M. FLORES-AVILA Deputy Director-General for Administration	Approved by:  JEREMY BARNS, CESO III Director-General
Date:	Date: