

(Good and Services)	
Document Reference No.	NMP-BAC-F-002
Effectivity Date:	24 April 2023
Version no.:	2023-000

#### REQUEST FOR QUOTATION NO. BAC 2025 - 046

# Supply and Delivery of Drugs and Medicines for the National Museum of the Philippines (NMP) Complex for Fiscal Year 2025

The National Museum of the Philippines (NMP), through the Bids and Awards Committee (BAC) Secretariat, Support Procurement Unit (SPU), invites all eligible suppliers/ merchants/ contractors to bid for the project mentioned above. Bids received in excess of the ABC shall be automatically rejected.

The procurement will be conducted through Alternative Mode of Procurement – **Negotiated Procurement, Section 53.9 – Small Value Procurement** of the 2016 Revised IRR of R.A. 9184 otherwise known as the "Government Procurement Reform Act".

Description	Approved Budget for the Contract (ABC)	
Supply and Delivery of Drugs and Medicines for the National Museum of the Philippines (NMP) Complex for Fiscal Year 2025	121,200.00	
Note: Please see attached references		

Bids must be duly received by the BAC Secretariat SPU through manual submission at the office address indicated below. **LATE BIDS SHALL NOT BE ACCEPTED.** 

In view thereof, the BAC Secretariat SPU requests the submission of your Price Quotation/Bid Proposal for the above project on or before July 7, 2025, not later than 10:00 A.M. Kindly place your quotation/bid proposal in a SEALED ENVELOPE together with three (3) copies of the following documentary requirements:

- (a) PhilGEPS Registration Number;
- (b) Mayor's /Business Permit
- (c) Notarized Omnibus Sworn Statement (GPBB-Prescribed Form)

The envelope shall bear the following:

- (a) Title of the project to be bid;
- (b) PhilGEPS Posting Reference Number;
- (c) Name, Address, and Contact Number of the bidder; and
- (d) Addressed to the information indicated below.

The NMP reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders



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For further information, please refer to:

ATTY. JOY ANGELA C. AGCAOILI
Head - BAC Secretariat
2/F, BAC Room, North Annex of the
National Museum of Fine Arts Building (Motorpool),
Padre Burgos Street, Manila 1000
Tel. No. 8298-1100 Local 1014

ATTY. JOY ANGELA C. AGCAOILI Head - BAC Secretariat

Bids and Awards Committee



PROJECT PROFILE	
Document Reference No.	NMP-BAC-F-020
Effectivity Date:	30 June 2023
Version no.:	2023-000

TITLE: SUPPLY AND DELIVERY OF DRUGS AND MEDICINES FOR THE NATIONAL	MUSEUM	OF THE
PHILIPPINES (NMP) COMPLEX FOR FISCAL YEAR 2025		

LOCATION: National Museum of the Philippines (NMP) Central Office

**IMPLEMENTING UNIT:** OFFICE OF THE DIRECTOR-GENERAL — SECURITY MANAGEMENT SECTION (ODG-SMS)

**DESCRIPTION:** The National Museum of the Philippines (NMP) – Central Office, through the Bids and Awards Committee (BAC), intends to procure Drugs and Medicines for NMP Central Offices. This initiative is part of the agency's commitment to ensure preparedness and safety during emergencies, disasters, or other unforeseen events that may disrupt normal operations.

#### **OBJECTIVE:**

To provide the offices in NMP Central with medicine supplies containing essential emergency items to:

- Support rapid response
- Ensure personal safety and preparedness
- Maintain continuity of essential services during emergencies
- SCOPE OF WORK (for Infrastructure Projects)
- TECHNICAL SPECIFICATIONS (for Goods/Services Projects)
- **TERMS OF REFERENCE** (for Consulting Services Projects)

## **TECHNICAL SPECIFICATIONS**

Item Description	Quantity
Medicine Storage	30 units
Heavy-duty	
Aluminum alloy with layer and divider	
<b>2</b> 4*16*15cm	
● 1 x 30	
Paracetamol (500mg)	300 pieces
Sealed	
● 10 X 30	
Paracetamol (325 mg) Phenylpropanolamine HCL (25 mg) Chlorpheniramine (2mg)	300 pieces
Sealed	
10 X 30	
Loperamide (2mg)	300 pieces
Sealed	



# PAMBANSANG MUSEO NG PILIPINAS NATIONAL MUSEUM OF THE PHILIPPINES

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● 10 X 30		
Aluminum Hydroxide (178 mg) magnesium Hydroxide(233mg) Simethicone (30mg)	300 pieces	1
Sealed		
● 10 X 30		
Cetirizine(10mg)	300 pieces	+
Sealed	300 pieces	
10 x 30		
Ibuprofen (400 mg)	300 pieces	+
Sealed	300 pieces	
● 10 X 30		
Mefenamic Acid (500 mg)	300 pieces	+
Sealed	and process	
● 10 X 30		
Meclizine (25 mg)	300 pieces	H
● 10 X 30	oss proses	
Ambrosoli(30mg)	300 pieces	H
Sealed		
● 10 X 30		
Emergency Blanket (thermal) 40x40x60 inches	60 pieces	
Sealed		
2 x 30		
Surgical Face Masks	30 Boxes	-
1 box contained (40 to 50 pcs)		
1 x 30		
Rain Poncho or Emergency Raincoat	60 pieces	-
2 x 30		
Pair of Gloves (Surgical Type) Size 7	60 pairs	
2 x 30		
Adjustable High Visibility Reflective Vest with Pocket (Orange)	60 pieces	
2 x 30		
Battery-operated AM/FM Radio (or crank/solar- powered)	30 units	
● 1 x 30		
Flashlight	30 units	
High lumens LED waterproof flashlight with		
dual power source, rechargeable and battery,		
with case		



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● 1 x 30	
Whistle with Lanyard	30 pieces
• 1 x 30	
Double A Battery	60 pieces
● 2 x 30	oo pieces
Triple A Battery	2 pieces
② 2 x30	2 pieces
Antibacterial Soap (125g)	30 pieces
Sealed or Box	30 pieces
1 x 30 Clear Plasters (Band Aid)	
	30 Boxes
1 box contained (20 to 30 pieces)	
1 x 30	
Gauze Pad (2x2x8ply-28 x24 Mesh)	60 pieces
2 x 30	
Gauze Pad (4x4x8ply-28x24 Mesh)	60 pieces
2 x 30	
Elastic Bandage (5cm x 4.5 m)	30 rolls
Sealed	
● 1 x 30	
Elastic Bandage (10cm x 4.5 m)	30 rolls
Sealed	
1 x 30	
Triangular Bandage(40x40x56)	20 minore
Sealed	30 pieces
1 x 30	
Emergency Blanket(130x2310cm)	60 pieces
Sealed	
2 x 30	
Digital Thermometer	30 pieces
1 x 30	
Small Scissor (Surgical)	30 pieces
● 1 x 30	
Povidone Iodine(120ml)	30 pieces
1 x 30	
Isopropyl Alcohol (70% Solution 150ml)	30 pieces
1 x 30	
- 100 - 100	



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● 1 x 30	
Medical Arm sling	30 pieces
● 1 x 30	

# RESPONSIBILITIES OF SUPPLIER / SERVICE PROVIDER:

- 1. The Supplier/ Service Provider must deliver the goods within the period specified in this Technical Specification (TS) document.
- 2. The Supplier/ Service Provider must deliver the goods stored in a box made of aluminum alloy with at least three (3) layers—refer to the attached sample image, marked as Annex "A".
- 3. All payments shall be subject to existing budgeting, accounting and auditing laws, rules and regulations.
- 4. Items must be fully assembled, sealed, complete and with no damage upon delivery. Expiration of consumable products (e.g. medicine, other medical supplies) should be with at least three (3) year expiration period from the date of delivery and acceptance.

#### **SUBMITTALS:**

The Supplier shall furnish ODG-SMS samples of each material before the delivery for approval by the End-user.

#### MODE OF PROCUREMENT

Section No. 53.9 - SMALL VALUE PROCUREMENT

SOURCE OF FUND: General Fund under MOOE – ODG Funds FY 2025

#### APPROVED BUDGET FOR CONTRACT:

The total ABC is **One Hundred Twenty-One Thousand Two Hundred Pesos (PhP 121,200.00)** inclusive of VAT and other applicable government taxes to be charged to the General Fund FY 2025.

#### CONTRACT DURATION/COMPLETION TIME:

The items above shall be delivered within Sixty (60) Calendar Days reckoned from the date stated in the Notice to Proceed (NTP).

### TERMS OF PAYMENT:

Within forty-five (45) calendar days upon complete delivery and acceptance of goods

LIQUIDATED DAMAGES: When the contractor fails to satisfactorily deliver goods under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the contractor shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to 1/10 of 1% of the cost of the delayed contract scheduled for every day of delay until such goods are finally delivered and accepted by the procuring entity concerned. In no case shall the sum of the liquidated damages exceed 10% of the total contract price, in which the procuring entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages.

**PRE-TERMINATION CLAUSE:** The contract is effective on the date indicated in the NTP and shall remain in full force for **(DURATION)** or until terminated by either party (NMP or Contractor) upon prior written notice by either party. The termination process shall follow the prescribed procedure under IRR-A R.A. 9184.



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The NMP reserves the right to pre-terminate the contract by serving written notice on the Contractor. If the Contractor does not appeal or seek reconsideration of the decision to pre-terminate within Fifteen (15) calendar days from receipt of the notice, the contract is deemed terminated. The grounds for the termination of the contract by the NMP include but not limited to the following:		
/iolation(s) of any of the terms and conditions of the Co	ntract; and	
Any other act or omission by the Contractor which is de	etrimental or prejudicial to the interest of the	
NMP, its employee(s), or the public.		
Prepared by:		
CHRISTOPHER G. BASILIO Security Officer III ODG-SMS		
Date:		
Recommending Approval:	Approved by:	
ATTY. MA. ROSENNE M. FLORES-AVILA	M	
Deputy Director General for Administration	Director-General	
Date:	Date:	



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### Annex A

