 <b>PAMBANSANG MUSEO NG PILIPINAS</b> <b>NATIONAL MUSEUM OF THE PHILIPPINES</b>	<b>REQUEST FOR QUOTATION</b>	
	Document Reference No.	NMP-GAS-F-028
	Effectivity Date:	03 March 2023
	Version no.:	2023-001

**REQUEST FOR QUOTATION NO. SMS 2024-02-0020**

**PREVENTIVE MAINTENANCE OF ARGONITE GAS FIRE SUPPRESSION SYSTEM AT NMFA BUILDING – FY 2024**

The National Museum of the Philippines (NMP), through the Supply Management Section (SMS), Support Procurement Unit (SPU), invites all eligible suppliers/ merchants/ contractors to bid for the project mentioned above. Bids received in excess of the ABC shall be automatically rejected.

The procurement will be conducted through Alternative Mode of Procurement – **Negotiated Procurement, Section 53.9, (Small Value Procurement)**, of the 2016 Revised IRR of R.A. 9184 otherwise known as the “Government Procurement Reform Act”.

Approved Budget for the Contract (ABC): **One Hundred Twenty Thousand Pesos (Php 120,000.00)**

Terms of Payment: **The contract price shall be paid in Quarterly Billings.**

Note: Please see attached Technical Specification.

Bids must be duly received by the Supply Management Section through manual submission at the office address indicated below. **LATE BIDS SHALL NOT BE ACCEPTED.**

In view thereof, the Supply Management Section requests the submission of your Price Quotation/Bid Proposal for the above project on or before **February 23, 2024**, not later than **12:00 P.M.**

For projects with **ABC of Php 50,000.00 above**, kindly place your quotation/bid proposal in a **SEALED ENVELOPE** together with three (3) copies the following documentary requirements:

- (a) PhilGEPS Registration Number;
- (b) Mayor’s /Business Permit;
- (c) Revised Omnibus Sworn Statement, duly Notarized with seal (for ABCs above P50K)

The envelope shall bear the following:

- (a) Title of the project to be bid,
- (b) PhilGEPS Posting Reference Number,
- (c) Name, Address and Contact Number of the bidder; and
- (d) Addressed to the information indicated below.


The NMP reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:  
ANA CONCEPCION M. PIANG  
Administrative Officer V, SMS - GASD  
2/F, Supply Section, North Annex of the Fine Arts Building  
National Museum of the Philippines (Motorpool)  
Padre Burgos Street, Manila 1000  
Tel. No. 8298-1100 Local 1029



**ANA CONCEPCION M. PIANG**  
Administrative Officer V  
Supply Management Section  
General Administrative Services Division

*Note: For canvasses conducted by Supply Management Section only*


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REQUEST FOR QUOTATION OF PRICES					
NO.	QTY.	UNIT	SPECIFICATION	UNIT PRICE	TOTAL
1	4	visits	Preventive Maintenance of Argonite Gas Fire Suppression System at NMFA Building – FY 2024		
			Preventive Maintenance of the following devices:		
	1	pc.	a. Control Panel		
	1	pc.	b. Manual Pull Station		
	50	pcs.	c. Smoke Detectors		
	3	pcs.	d. Fire Alarm Bell		
	1	pc.	e. Horn and Flashing Strobe		
	117	pcs.	f. Completer Kit		
	117	pcs.	g. Argonite Cylinder		
	38	pcs.	h. Nozzle		
	2	pcs.	i. Backup Battery		
	2	visits	Testing Works		
	3	year	Issuance of Certificate of Safety and Reliability		
			Please see attached Technical Specification for Coverage of Works and other Terms & Condition		
				TOTAL	


I hereby certify that I am in a position to furnish the above article/s services with the specification and in quantities as called for except what I have encountered offered with their corresponding prices. The articles are available in our stock for immediate delivery to the National Museum of the Philippines, Manila-Central Office. We can deliver the item/s in \_\_\_\_\_ working days upon receipt of Purchase Order. Our prices are good for \_\_\_\_\_ days only.

SIGNATURE OVER PRINTED NAME OF PROPREITOR / MANAGER  
AUTHORIZED REPRESENTATIVE WITH CONTACT DETAIL




 <b>PAMBANSANG MUSEO NG PILIPINAS</b> <b>NATIONAL MUSEUM OF THE PHILIPPINES</b>	<b>PROJECT PROFILE</b>	
	Document Reference No.	NMP-BAC-F-020
	Effectivity Date:	30 June 2023
	Version no.:	2023-000

<b>TITLE:</b> Preventive Maintenance of Argonite Gas Fire Suppression System at NMFA Building – FY 2024																				
<b>LOCATION:</b> National Museum of Fine Arts, Ermita, Manila																				
<b>IMPLEMENTING UNIT:</b> Facilities Management Division (FMD)																				
<b>DESCRIPTION:</b> The Masters Hall at National Museum of Fine Arts (NMFA) Building is equipped with a Fire Suppression System. Fire Suppression Systems are used to extinguish or prevent the spread of fire in a building. The existing Fire Suppression System utilizes Argonite Gas at its extinguishing agent while the controller brand is “Kidde”. The Argonite Fire Suppression System uses a blend of inert gases that offers fire protection with zero environmental impact. This system was completely installed in December 15, 2009 and completed its upgrading in August 27, 2019. This equipment will be checked or inspected periodically thru preventive maintenance service provider.																				
<b>OBJECTIVE:</b> To maintain the effective performance and operations of the Fire Suppression System of the NMFA Building and to provide a satisfactory and safe physical environment for the public and the National Museum collection.																				
<input type="radio"/> <b>SCOPE OF WORK</b> <i>(for Infrastructure Projects)</i> <input checked="" type="radio"/> <b>TECHNICAL SPECIFICATIONS</b> <i>(for Goods/Services Projects)</i> <input type="radio"/> <b>TERMS OF REFERENCE</b> <i>(for Consulting Services Projects)</i>																				
<b>TECHNICAL SPECIFICATIONS:</b> <table><tr><th colspan="2">INVENTORY OF EQUIPMENT</th></tr><tr><td>1. Control Panel</td><td>1 pc.</td></tr><tr><td>2. Manual Pull Station</td><td>1 pc.</td></tr><tr><td>3. Smoke Detectors</td><td>50 pcs.</td></tr><tr><td>4. Fire Alarm Bell</td><td>3 pcs.</td></tr><tr><td>5. Horn and Flashing Strobe</td><td>1 pc.</td></tr><tr><td>6. Completer Kit</td><td>117 pcs.</td></tr><tr><td>7. Argonite Cylinder</td><td>117 pcs.</td></tr><tr><td>8. Nozzle</td><td>38 pcs.</td></tr><tr><td>9. Backup Battery</td><td>2 pcs.</td></tr></table> <b>COVERAGE OF WORKS:</b> <b>A. SERVICE ACTIVITIES</b> <b>1. Preventive Maintenance of the following devices:</b> <b>a. Control Panel</b> <ul style="list-style-type: none"><li>• Check all modules and terminals</li><li>• Check all switches of control panel</li><li>• Check and clean terminal lugs of all back up batteries</li><li>• Check of all terminal lugs and wirings for field devices</li><li>• Check and inspect for any unusual appearance or condition, and make necessary corrections as required</li><li>• Activation of Control Panel using manual testing</li></ul> <b>b. Manual Pull Station</b> <ul style="list-style-type: none"><li>• Check terminal log all manual release station</li><li>• Clean lever or button for normal oration and repair if necessary</li><li>• Inspect all manual release station for broken, crack, dirt, distortion, and or any signs of physical damage.</li></ul>	INVENTORY OF EQUIPMENT		1. Control Panel	1 pc.	2. Manual Pull Station	1 pc.	3. Smoke Detectors	50 pcs.	4. Fire Alarm Bell	3 pcs.	5. Horn and Flashing Strobe	1 pc.	6. Completer Kit	117 pcs.	7. Argonite Cylinder	117 pcs.	8. Nozzle	38 pcs.	9. Backup Battery	2 pcs.
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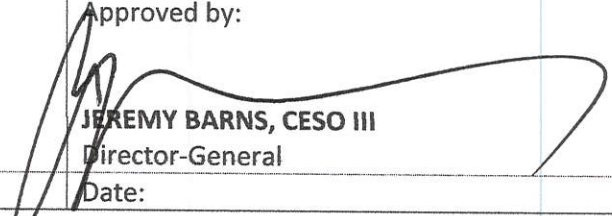
<ul style="list-style-type: none"> <li>• Activation of all manual release station without discharge of agent</li> </ul>	
<b>c. Smoke Detectors</b> <ul style="list-style-type: none"> <li>• Check all smoke detectors installed</li> <li>• Check terminal log of smoke detector base, if corroded – clean immediately</li> <li>• Random activation of all smoke detectors without discharge of agent</li> </ul>	
<b>d. Fire Alarm Bell</b> <ul style="list-style-type: none"> <li>• Check all the audible signal of fire alarm bells</li> <li>• Cleaning of all Fire Alarm Bells</li> <li>• Inspect all fire alarm bell for any signs of physical damage</li> <li>• Activation of all fire alarm bell using back up battery operation</li> </ul>	
<b>e. Horn and Flashing Strobe</b> <ul style="list-style-type: none"> <li>• Check all the audible signal of horns &amp; flashing strobes</li> <li>• Cleaning of all horns &amp; flashing strobes</li> <li>• Inspect all horn and flashing strobe for any signs of physical damage</li> <li>• Activation of all horn and flashing strobe using back up battery operation</li> </ul>	
<b>f. Completer Kit</b> <ul style="list-style-type: none"> <li>• Check all the audible signal of horns &amp; flashing strobes</li> <li>• Cleaning of all horns &amp; flashing strobes</li> <li>• Inspect all horn and flashing strobe for any signs of physical damage</li> <li>• Activation of all horn and flashing strobe using back up battery operation</li> </ul>	
<b>g. Argonite Cylinder</b> <ul style="list-style-type: none"> <li>• Clean and check of all Argonite pressure gauge</li> <li>• Clean and inspect of all Argonite cylinder &amp; equipment for damaged or missing parts</li> <li>• Check all Argonite cylinder brackets, straps and associated parts for corrosion, oil, grease and grime and tight any loose hardware</li> <li>• Inspec all Argonite cylinder brackets, straps, cradles, and mounting brackets for loose, damaged or broken parts</li> </ul>	
<b>h. Nozzle</b> <ul style="list-style-type: none"> <li>• Clean and check of all Argonite nozzles</li> <li>• Inspect all Argonite nozzles for dirt and physical damage</li> </ul>	
<b>i. Backup Battery</b> <ul style="list-style-type: none"> <li>• Clean and check of all back up batteries</li> <li>• Check the proper voltage supply and proper termination</li> </ul>	
<b>2. Testing Works</b> <ul style="list-style-type: none"> <li>• Testing of Control Panel using cross zone system without discharge of agent</li> <li>• Testing of power supply DC using of back up batteries with an operation of 30mins</li> <li>• Cleaning of all Smoke Detector Head</li> <li>• Actual activation of all field devices such as manual Station, Fire Alarm bell Abort Station, Horn &amp; Flashing Strobe</li> <li>• Actual activation of Smoke Detector using smoke tester without Argonite Gas discharge.</li> </ul>	
<b>3. Issuance of Certificate of Safety and Reliability</b> <ul style="list-style-type: none"> <li>• The certificate will be issued after the service for the 2nd quarter and will guaranty the safety and reliability for a period of One (1) year</li> </ul>	
<b>RESPONSIBILITIES:</b> <ol style="list-style-type: none"> <li>1. The Contractor shall ensure that service technicians to be assigned at the National Museum of the Philippines (NMP) Buildings are well screened, technically and professionally trained, courteous, cooperative, efficient, reliable, trustworthy, well-groomed, physically and mentally fit. No personnel shall be assigned who has not been approved by the Facilities Management Division (FMD).</li> </ol>	



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<p>2. The Contractor and its service technicians shall agree to abide by the safety and security requirements of the NMP. They must comply with the NMP’s House Rules and Regulations, directives, instructions and other existing rules and regulations while inside the premises.</p> <p>3. The Contractor's service technicians shall subject themselves to security checks, but not limited to examination of the person and/or his/her personal belongings.</p> <p>4. The Contractor shall ensure that its service technicians wear their proper company working uniform equipped with appropriate Personal Protective Equipment (PPE) and identification cards while performing service maintenance and repair works inside the NMP’s premises. Loitering inside the NMP’s premises is not allowed.</p> <p>5. The Contractor shall provide/equip all its service technicians with the tools during the course of the contract without any additional cost to the NMP.</p> <p>6. The Contractor shall see to it that the area is clean and in its original condition after the servicing has been made. Any damage/s caused by the Contractor's assigned technician or personnel shall be restored by the Contractor at no additional cost to the NMP.</p> <p>7. All other items of work not specifically mentioned but are necessary to complete the works shall be provided by the Contractor at no additional cost to the NMP.</p>	
<b>SUBMITTALS:</b> The Contractor shall furnish FMD with Service Report (including Recommendations), Test Reports and Photo Documentation.	
<b>SOURCE OF FUND:</b> Budget is available and shall be chargeable against General Fund under MOOE Other General Services for Fiscal Year 2024.	
<b>APPROVED BUDGET FOR CONTRACT:</b> One Hundred Twenty Thousand Pesos ( <b>Php120,000.00</b> ), Inclusive of all applicable taxes.	
<b>COMPLETION TIME/DURATION:</b> The Contractor shall perform and complete the scope of works for <b>Four (4) Quarters or until December 31, 2024</b> , reckoned from the date stated in the Notice to Proceed (NTP).	
<b>TERMS OF PAYMENT:</b> The contract price shall be <b>paid in Quarterly Billings</b> .	
<b>CONTRACTOR'S ELIGIBILITY:</b> Requirements for Small-Value Procurement	
<b>LIQUIDATED DAMAGES:</b> When the contractor fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the contractor shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to 1/10 of 1% of the cost of the delayed contract scheduled for every day of delay until such goods/services are finally delivered and accepted by the procuring entity concerned. In no case shall the sum of the liquidated damages exceed 10% of the total contract price, in which the procuring entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages.	
<p><b>PRE-TERMINATION CLAUSE:</b> The contract is effective on the date indicated in the NTP and shall remain in full force for <b>Four (4) quarters</b> or until terminated by either party (National Museum or Contractor) upon prior written notice by either party. Termination process shall follow the prescribed procedure under IRR-A R.A. 9184.</p> <p>The National Museum reserves the right to pre-terminate the contract after Fifteen (15) calendar days via written notice to the Contractor, if in National Museum's opinion, after due verification of facts, the Contractor is not providing satisfactory services or is not complying with the Terms and Conditions of the Contract. The grounds for the termination of the Contractor by the National Museum include but not limited to the following:</p>	

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1. Violation(s) of any of the terms and conditions of the Contract; and 2. Any other act or omission by the Contractor or its service technicians which is detrimental or prejudicial to the interest of the National Museum, its employee(s), or the public.	
Prepared by:  <b>RAYMOND ALEXIS R. DOLOROTA</b> Administrative Officer V - FMD	Checked & Reviewed by:  <b>Ar. NELSON L. AQUINO</b> Architect IV / OIC, FMD
Date:	Date:
Recommending Approval:  <b>Atty. MA. ROSENNE M. FLORES-AVILA</b> Deputy Director-General for Administration	Approved by:  <b>JEREMY BARNS, CESO III</b> Director-General
Date:	Date: