 <b>PAMBANSANG MUSEO NG PILIPINAS</b> <b>NATIONAL MUSEUM OF THE PHILIPPINES</b>	<b>REQUEST FOR QUOTATION</b>	
	Document Reference No.	NMP-GAS-F-028
	Effectivity Date:	03 March 2023
	Version no.:	2023-001

**REQUEST FOR QUOTATION NO. SMS 2024-02-0022**

**SUPPLY AND DELIVERY OF OPEN STORAGE SHELVES AND SWING GLASS DOOR FILING CABINET**

The National Museum of the Philippines (NMP), through the Supply Management Section (SMS), Support Procurement Unit (SPU), invites all eligible suppliers/ merchants/ contractors to bid for the project mentioned above. Bids received in excess of the ABC shall be automatically rejected.

The procurement will be conducted through Alternative Mode of Procurement – **Negotiated Procurement, Section 53.9 (Small Value Procurement)**, of the 2016 Revised IRR of R.A. 9184 otherwise known as the “Government Procurement Reform Act”.

Approved Budget for the Contract (ABC): **Eighty Two Thousand Five Hundred Pesos (Php 82,500.00)**

Terms of Payment: **The contract price shall be fully paid upon completion of delivery.**

**Note: Please see attached Technical Specification.**

Bids must be duly received by the Supply Management Section through manual submission at the office address indicated below. **LATE BIDS SHALL NOT BE ACCEPTED.**

In view thereof, the Supply Management Section requests the submission of your Price Quotation/Bid Proposal for the above project on or before **February 26, 2024**, not later than **5:00 P.M.**

For projects with **ABC of Php 50,000.00 above**, kindly place your quotation/bid proposal in a **SEALED ENVELOPE** together with three (3) copies the following documentary requirements:

- (a) PhilGEPS Registration Number;
- (b) Mayor’s /Business Permit;
- (c) Revised Omnibus Sworn Statement, duly Notarized with seal (for ABCs above P50K)

The envelope shall bear the following:


- (a) Title of the project to be bid,
- (b) PhilGEPS Posting Reference Number,
- (c) Name, Address and Contact Number of the bidder; and
- (d) Addressed to the information indicated below.

The NMP reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:  
ANA CONCEPCION M. PIANG  
Administrative Officer V, SMS - GASD  
2/F, Supply Section, North Annex of the Fine Arts Building  
National Museum of the Philippines (Motorpool)  
Padre Burgos Street, Manila 1000  
Tel. No. 8298-1100 Local 1029

  
**ANA CONCEPCION M. PIANG**  
Administrative Officer V  
Supply Management Section  
General Administrative Services Division


*Note: For canvasses conducted by Supply Management Section only*

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REQUEST FOR QUOTATION OF PRICES					
NO.	QTY.	UNIT	SPECIFICATION	UNIT PRICE	TOTAL
1	3	unit	Open Storage Shelves Specifications: -4 Layer Welded Frame Adjustable Shelves (Blue + Orange) -Color: Blue + Orange -Weight Capacity at least: 200LY: 200kg/Layer 500LY: 500kg/Layer		
2	1	unit	Swing Glass Door Filing Cabinet Specifications: -Materials: All metal; construction swing glass door cabinet with 2 adjustable shelves  Dimension: W90 x D40 x H185 cm		
			Please see attached Technical Specification for the Terms & Condition of the project.		
				TOTAL	


I hereby certify that I am in a position to furnish the above article/s services with the specification and in quantities as called for except what I have encountered offered with their corresponding prices. The articles are available in our stock for immediate delivery to the National Museum of the Philippines, Manila-Central Office. We can deliver the item/s in \_\_\_\_\_ working days upon receipt of Purchase Order. Our prices are good for \_\_\_\_\_ days only.

\_\_\_\_\_  
SIGNATURE OVER PRINTED NAME OF PROPREITOR / MANAGER  
AUTHORIZED REPRESENTATIVE WITH CONTACT DETAIL


 <b>PAMBANSANG MUSEO NG PILIPINAS</b> <b>NATIONAL MUSEUM OF THE PHILIPPINES</b>	<b>PROJECT PROFILE</b>	
	Document Reference No.	NMP-BAC-F-020
	Effectivity Date:	30 June 2023
	Version no.:	2023-000

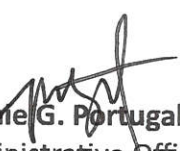


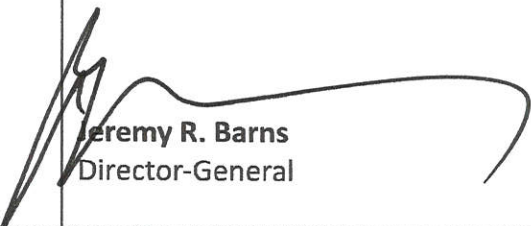
<b>TITLE: SUPPLY AND DELIVERY OF OPEN STORAGE SHELVES AND SWING GLASS DOOR FILING CABINET OF THE NATIONAL MUSEUM OF THE PHILIPPINES-EXHIBITION, EDITORIAL, AND MEDIA PRODUCTION SERVICES DIVISION (EEMPSD)</b>				
<b>LOCATION:</b> National Museum of Anthropology				
<b>IMPLEMENTING UNIT:</b> Exhibition, Editorial, and Media Production Services Division (EEMPSD)				
<b>DESCRIPTION:</b> The EEMPSD is the main body of the National Museum in the layout and design of exhibitions. It is also responsible for the procurement of maintenance materials for the galleries both in the central and regional branches. Various maintenance materials need shelves for storage and cabinets for the safekeeping of the documents.				
<b>OBJECTIVE:</b> This project aims to provide the division with fixtures/furniture for the storing of exhibition supplies and filing and archival of important documents.				
<div><input type="radio"/> <b>SCOPE OF WORK</b> <i>(for Infrastructure Projects)</i></div> <div><input checked="" type="radio"/> <b>TECHNICAL SPECIFICATIONS</b> <i>(for Goods/Services Projects)</i></div> <div><input type="radio"/> <b>TERMS OF REFERENCE</b> <i>(for Consulting Services Projects)</i></div>				
<b>TECHNICAL SPECIFICATIONS:</b>				
<b>Item No.</b>	<b>Descriptions</b>	<b>Qty.</b>	<b>Unit</b>	<b>Specifications</b>
1	Open Storage Shelves	3	pc	<ul style="list-style-type: none"><li>● 4-Layer Welded Frame Adjustable Shelves (Blue +Orange)</li><li>● Color: Blue +Orange</li><li>● Weight Capacity at least: 200LY: 200kg/Layer 500LY: 500kg/Layer</li></ul>
2	Swing Glass Door Filing Cabinet	1	pc	<ul style="list-style-type: none"><li>● Materials: All metal; construction swing glass door cabinet with 2 adjustable shelves</li><li>● Dimensions: W90 x D40 x H185 cm</li></ul>
<b>TERMS AND CONDITION:</b>				
1. Non-availability of goods shall be made known to the Procuring Entity/End-User prior to the implementation of the project.				



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<p>2. The NMP shall have the right to reject the good/s and/or cancel the Contract, and request a replacement if they are found to be defective or non-compliant with the specifications. Further the NMP shall have the right to inspect and/or test the good/s to confirm if the latter are in conformity with the specifications.</p> <p>3. Any interlineations, erasures or overwriting shall be valid if they are signed or initialed by the bidder or his/her duly authorized representative.</p> <p>4. Any modifications in the contract implementation must be approved by the HoPE.</p> <p>5. No subcontracting shall be allowed for this project.</p>
<p><b>SOURCE OF FUND:</b></p> <p>The budget is available and shall be chargeable against the Approved EEMPSD PPMP 2024.</p>
<p><b>APPROVED BUDGET FOR CONTRACT:</b></p> <p>Eighty-two thousand and five hundred pesos (<b>Php 82,500</b>) inclusive of all applicable taxes and delivery charge.</p>
<p><b>COMPLETION TIME:</b></p> <p>Supply and delivery must be completed within thirty (30) calendar days upon receipt of the Notice to Proceed (NTP). Any delay beyond the stipulated period shall be subject to penalty charges specified in the succeeding provision.</p>
<p><b>TERMS OF PAYMENT:</b></p> <p>The contract price shall be fully paid upon completion of delivery.</p>
<p><b>WARRANTY:</b></p> <p>The supplier shall provide <b>One (1) year</b> warranty against factory defects and workmanship reckoned from the date of completion and acceptance. The form of warranty shall be as specified in Section 62.1 of the IRR of R.A. 9184, the Government Procurement Reform Act and its Implementing Rules and Regulations.</p>
<p><b>CONTRACTOR’S ELIGIBILITY:</b></p> <p>Engaged in the same business for at least two (2) years or more.</p>
<p><b>LIQUIDATED DAMAGES:</b></p> <p>When the contractor fails to satisfactorily deliver goods under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the contractor shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to 1/10 of 1% of the cost of the delayed contract scheduled for every day of delay until such goods are finally delivered and accepted by the procuring entity concerned. In no case shall the sum of the liquidated damages exceed 10% of the total contract price, in which the procuring entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages.</p>
<p><b>PRE-TERMINATION CLAUSE:</b></p> <p>The contract is effective on the date indicated in the NTP and shall remain in full force for <b>(DURATION)</b> or until terminated by either party (NMP or Contractor) upon prior written notice by either party. The termination process shall follow the prescribed procedure under IRR-A R.A. 9184.</p>

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<p>The NMP reserves the right to pre-terminate the contract by serving written notice on the Contractor. If the Contractor does not appeal or seek reconsideration of the decision to pre-terminate within Fifteen (15) calendar days from receipt of the notice, the contract is deemed terminated.</p> <p>The grounds for the termination of the contract by the NMP include but are not limited to the following:</p> <ol style="list-style-type: none"><li>1. Violation(s) of any of the terms and conditions of the Contract; and</li><li>2. Any other act or omission by the Contractor that is detrimental or prejudicial to the interest of the NMP, its employee(s), or the public.</li></ol>	
<p>Prepared by:</p>  <b>Ronnie G. Portugal</b> Administrative Officer IV	<p>Checked &amp; Reviewed by:</p>  <b>Allan S. Alvarez</b> OIC-Supervising Administrative Officer
<p>Date:</p>	<p>Date:</p>
<p>Recommending Approval:</p>  <b>Jorell M. Legaspi</b> Deputy Director-General for Museum	<p>Approved by:</p>  <b>Jeremy R. Barns</b> Director-General
<p>Date:</p>	<p>Date:</p>