



PAMBANSANG MUSEO NG PILIPINAS
NATIONAL MUSEUM OF THE PHILIPPINES

REQUEST FOR QUOTATION

Document Reference No.	NMP-GAS-F-028
Effectivity Date:	03 March 2023
Version no.:	2023-001

REQUEST FOR QUOTATION NO. SMS 2023-12-0252

SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES AND MATERIALS

The National Museum of the Philippines (NMP), through the Supply Management Section (SMS), Support Procurement Unit (SPU), invites all eligible suppliers/ merchants/ contractors to bid for the project mentioned above. Bids received in excess of the ABC shall be automatically rejected.

The procurement will be conducted through Alternative Mode of Procurement – **Negotiated Procurement, Section 52.1.b (Shopping-Ordinary/Regular Office Supplies and Equipment)** of the 2016 Revised IRR of R.A. 9184 otherwise known as the “Government Procurement Reform Act”.

Approved Budget for the Contract (ABC): **Eighty Thousand Five Hundred Six Pesos (Php 80,506.00)**

Terms of Payment: **Full payment thru Bank transfer after completion of delivery.**

Note: Please see the attached Specification.

Bids must be duly received by the Supply Management Section through manual submission at the office address indicated below. **LATE BIDS SHALL NOT BE ACCEPTED.**

In view thereof, the Supply Management Section requests the submission of your Price Quotation/Bid Proposal for the above project on or before **December 12, 2023**, not later than **12:00 P.M.**

For projects with **ABC of Php 50,000.00 above**, kindly place your quotation/bid proposal in a **SEALED ENVELOPE** together with three (3) copies the following documentary requirements:

- (a) PhilGEPS Registration Number;
- (b) Mayor's /Business Permit;
- (c) Revised Omnibus Sworn Statement, duly Notarized with seal (for ABCs above P50K)

The envelope shall bear the following:

- (a) Title of the project to be bid,
- (b) PhilGEPS Posting Reference Number,
- (c) Name, Address and Contact Number of the bidder; and
- (d) Addressed to the information indicated below.

The NMP reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

ANA CONCEPCION M. PIANG
Administrative Officer V, SMS - GASD
2/F, Supply Section, North Annex of the Fine Arts Building
National Museum of the Philippines (Motorpool)
Padre Burgos Street, Manila 1000
Tel. No. 8298-1100 Local 1029

ANA CONCEPCION M. PIANG
Administrative Officer V
Supply Management Section
General Administrative Services Division

Note: For canvasses conducted by Supply Management Section only



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REQUEST FOR QUOTATION OF PRICES

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ssl hereby certify that I am in a position to furnish the above article/s services with the specification and in quantities as called for except what I have encountered offered with their corresponding prices. The articles are available in our stock for immediate delivery to the National Museum of the Philippines, Manila-Central Office. We can deliver the item/s in _____ working days upon receipt of Purchase Order. Our prices are good for _____ days only.

SIGNATURE OVER PRINTED NAME OF PROPRIETOR / MANAGER
AUTHORIZED REPRESENTATIVE WITH CONTACT DETAIL