

**PURCHASE ORDER**  
**NATIONAL MUSEUM OF THE PHILIPPINES**

Entity Name

P.O. No. :

**2023-09-002-BAC**

Supplier : **LIB PRINTING SERVICES**

Address : **39-B MAPAGMAHAL ST, BRGY PINYAHAN  
 QUEZON CITY**

T.I.N. :

Date : September 11, 2023  
 Mode of Procurement : Small Value Procurement (Section 53.9)

Gentlemen

Please furnish this Office the following articles subject to the terms and conditions contained herein

Place of Delivery	<i>National Museum of the Philippines</i>	Delivery Term	<i>Free Delivery</i>
Contract Duration	The contract shall perform and complete the technical specification within <b>Thirty (30) Calendar Days</b> reckoned from the date stated in the Purchase Order (PO) / Notice to Proceed (NTP)	Payment Term	The contract price shall be fully paid upon project completion and acceptance

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	lot	See attached of Technical Specification and Quotation by the Bidder as "Annex A"	1	359,500.00	359,500.00
		PR: 2023 - 07 - 0357 Reg: R. S. ROGEL, DBA		Tax1% - 3,209.82 VAT5% - 16,049.11 19,258.93	359,500.00  19,258.93
(Total Amount in Words)			Total	<b>P340,241.07</b>	

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme

Very truly yours

*[Signature]*  
 Signature over printed name of Suppliers

*[Signature]*  
 JORETT M. LEGASPI

Deputy Director - General for Museums

Sept. 22, 2023  
 Date

Funds Cluster : 01

ORS/BURS No. : 021011020230901678

Funds Available : \$359,500.00

Date of ORS/BURS No. : SEP 12 2023

*[Signature]*  
 ALVIN CARL C. FORTES

Amount : \$359,500.00

Chief Administrative Officer, FSD

**TERMS AND CONDITIONS  
(PURCHASE ORDER)**

1. ALL PRICES QUOTED HEREIN ARE VALID, BINDING AND SHALL BE EFFECTIVE UPON SIGNING OF BOTH PARTIES AND ENDS WHEN GOODS ARE FULLY DELIVERED TO AND ACCEPTED BY THE PROCURING ENTITY
2. AWARDDEE, **LIB PRINTING SERVICES**, shall be responsible for the source(s) of its supplies/ materials/equipment and shall make deliveries in accordance with agreed schedule, quality and specifications stated in the Purchase Order (P.O)
3. The Goods shall be delivered by the AWARDDEE at the Supply Management Section, General Administrative Services of the National Museum of the Philippines (NMP), Fine Arts Building located at Padre Burgos, Ermita, Manila **during weekdays not later than 9:00 am up to 4:00 pm** , on the date of delivery as indicated in the P.O. However, the NMP through its representative shall communicate with the AWARDDEE, the modification(s) to the place and schedule of the delivery.
4. Any amendment to order, suspension of work, extension to deliver, imposition of liquidated damages, cancellation of P.O / contract and other modifications may be requested, as agreed by both parties, subject for review and approval of the Head of Procuring Entity (HoPE as prescribed under R.A. 9184 and its IRR.
5. The acceptance by the National Museum of the Philippines (NMP) of the Goods delivered by the AWARDDEE shall be deemed acceptance as to the quantity only. Inspection as to the Goods' compliance with the technical specifications and their order and condition, will be done in the presence of the AWARDDEE and/or their representatives and the designated National Museum of the Philippines (NMP) Inspectorate Team within three (3) working days from the date of delivery. The inspection will push through as scheduled even in the absence of the AWARDDEE and/or their representative, if the latter was duly notified. In which case, the result of the inspection conducted by the designated NMP Inspectorate Team shall be final and binding upon the AWARDDEE.
6. The AWARDDEE warrants that (a) the goods as delivered are new and free from any defects both in workmanship and materials, (b) shall replace, repair, or refund the purchase price of defective goods as delivered to the NMP, and © shall comply with the conditions, specifications and requirement of the accepted Bid Proposal.
7. Performance and warranty securities shall be required respective to the nature of the procurement and in accordance with RA 9184 and its IRR.
8. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
9. The contract for this project was prepared on September 11, 2023 within the prescribed period provided in the Revised Implementing Rules and Regulations of RA 9184.
10. The Bidding documents, Supplier's Quotation/Bid, Technical Specification / Terms of Reference, Legal and documentary requirements, signed Notice of Award (for projects with ABC of Php 50,000 and above) and other documents which are not mentioned but part of the bidding requirement/process shall form part of this Purchase Order (P.O).
11. ***This Purchase Order shall also serve as Notice to Proceed.***

CONFORME:

  
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AWARDEE