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## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 9907661  
**Procuring Entity** NATIONAL MUSEUM - MANILA METRO MANILA  
**Title** Procurement of Various Exhibition Materials for Galleries – F.Y. 2023 (Supply and Delivery)  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	REQUEST FOR QUOTATION NO. BAC 2023 - 016	<b>Status</b>	Active
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	2
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	1
<b>Category:</b>	Construction Materials and Supplies	<b>Date Published</b>	05/07/2023
<b>Approved Budget for the Contract:</b>	PHP 998,849.00	<b>Last Updated / Time</b>	05/07/2023 00:00 AM
<b>Delivery Period:</b>	30 Day/s	<b>Closing Date / Time</b>	11/07/2023 10:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Edwin J. Dela Rosa Head, BAC Secretariat P. Burgos St. Ermita Manila Metro Manila Philippines 1000 63-02-2981100 Ext.1014 bac@nationalmuseum.gov.ph		
<b>Description</b>			

The National Museum of the Philippines (NMP), through the Bids and Awards Committee (BAC) Secretariat, Support Procurement Unit (SPU), invites all eligible suppliers/ merchants/ contractors to bid for the project mentioned above. Bids received in excess of the ABC shall be automatically rejected.

The procurement will be conducted through Alternative Mode of Procurement – Negotiated Procurement, Section 53.9 (Small Value Procurement) of the 2016 Revised IRR of R.A. 9184 otherwise known as the "Government Procurement Reform Act".

Procurement of Various Exhibition Materials for Galleries – F.Y. 2023 (Supply and Delivery)

ABC: PHP 998,849.00

Note: Please see attached Technical Specifications

Bids must be duly received by the BAC Secretariat SPU through manual submission at the office address indicated below. LATE BIDS SHALL NOT BE ACCEPTED.

In view thereof, the BAC Secretariat SPU requests the submission of your Price Quotation/Bid Proposal for the above project on or before July 11, 2023, not later than 10:00 A.M. Kindly place your quotation/bid proposal in a SEALED ENVELOPE together with three (3) copies of the following documentary requirements:

- PhilGEPS Registration Number;
- Latest Income Tax (paid through the BIR Electronic Filing and Payment System (EFPS) with BIR Stamp)
- Mayor's /Business Permit
- Notarized Omnibus Sworn Statement (GPBB-Prescribed Form).

The envelope shall bear the following:

- Title of the project to be bid,

(b) PhilGEPS Posting Reference Number,  
(c) Name, Address, and Contact Number of the bidder; and  
(d) Addressed to the information indicated below.

The NMP reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders

For further information, please refer to:

EDWIN J. DELA ROSA  
Head - BAC Secretariat  
2/F, BAC Room, North Annex of the  
National Museum of Fine Arts Building (Motorpool),  
Padre Burgos Street, Manila 1000  
Tel. No. 8298-1100 Local 1014

(SGD)  
EDWIN J. DELA ROSA  
Head - BAC Secretariat  
Bids and Awards Committee

**Created by** Edwin J. Dela Rosa

**Date Created** 04/07/2023

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**PAMBANSANG MUSEO NG PILIPINAS**  
**NATIONAL MUSEUM OF THE PHILIPPINES**

**PROJECT PROFILE**

<b>TITLE:</b> Procurement of Various Exhibition Materials for Galleries – FY 2023 (Supply and Delivery)- (Re-bidding)	
<b>LOCATION:</b> NMP Complex, Ermita, Manila	
<b>IMPLEMENTING UNIT:</b> Exhibition, Editorial and Media Production Services Division (EEMPSD)	
<b>DESCRIPTION:</b> The Exhibition, Editorial and Media Production Services Division (EEMPSD) provides technical assistance in the conceptualization, design, interpretation, fabrication, and installation of all permanent, temporary, and traveling exhibitions nationwide; reviews, proofreads, and translates exhibition texts, manuscripts, and other educational materials; and facilitates and assists in the production of all related print and the audio-visual component of the exhibitions.	
The EEMPSD also assists in the monitoring of the physical condition of the central galleries including vitrines, paints, wall texts and graphics, electrical and lighting systems, and other equipment and objects.	
<b>OBJECTIVE:</b> The project aims to upgrade/maintain all permanent exhibitions in the central office of the National Museum of the Philippines.	
<input type="radio"/> <b>SCOPE OF WORK</b> <i>(for Infrastructure Projects)</i>	
<input checked="" type="radio"/> <b>TECHNICAL SPECIFICATIONS</b> <i>(for Goods/Services Projects)</i>	
<input type="radio"/> <b>TERMS OF REFERENCE</b> <i>(for Consulting Services Projects)</i>	
<b>Hardware and other carpentry materials</b>	
1. Angle Bar 32mm x 32mm x 4mm thk. 6 meters	10 pcs
2. Angle Bar 50mm x 50mm x 5mm thk. 6 meters	10 pcs
3. B.I. (Black Iron) Tubular 25mm x 25mm x 1.2mm thick 6 meters	1 pc
4. B.I. (Black Iron) Tubular 50mm x 50mm x 1.2mm thick 6 meters	1 pc
5. Common nail, 1 1/2 inch	6 kg
6. Common nail, 1 inch	6 kg
7. Common nail, 2 1/2 inches	6 kg
8. Common nail, 2 inches	6 kg
9. Common nail, 3 inches	6 kg
10. Cutting disk, 4 inches diameter	10 pcs
11. Finishing nail, 1 1/2 inch	6 kg
12. Finishing nail, 1 inch	5 kg
13. Finishing nail, 2 inches	5 kg
14. Finishing nail, 2 1/2 inches	5 kg
15. Finishing nail, 3 inches	5 kg
16. KD 2x2x12	25 pcs
17. Grinding disk, 4 inches	5 pcs
18. Marine plywood, 4' x 8' x 3/4	30 pcs
19. Marine plywood, 4' x 8' x 1/2	30 pcs
20. Poltuff with Hardener	10 gallons
21. Sanding paper, No. 100	21 pcs
22. Sanding paper, No. 220	20 pcs
23. Sanding paper, No. 60	20 pcs
24. Sanding paper, No. 80	21 pcs
25. Welding rod 3/32	1 kg
26. Non-Sag Epoxy (1 gallon set)	4 sets
27. Tarp (18x6 ft)	1 set

Glasswork and glass supplies (with delivery and installation services)		
1. Acrylic glass panel, 4.5 mm thickness, 4 ft x 8 ft	15 pcs	
2. Acrylic glass panel, 6 mm thickness, 4 ft x 8 ft	10 pcs	
3. Tempered glass enclosure for vitrine L37 cm; W37 cm; H42 cm	1 set	
4. Glass suction lifter, three-head	2 unit	
5. Glass suction lifter, two-head	2 unit	
6. Industrial-grade diamond glass cutter	10 pcs	
7. Silicone clear glass sealant	17 tube	
8. Glass Shelf Bracket Clamps for 12mm thick glass (GPD Exhibition)	10 pcs	
9. Tempered Glass 1/2" Thk x 31 1/8" x 70 1/2" (GPD Exhibition)	2 pcs	
10. Tempered glass panels (BIYAY Exhibition) Height: 168 cm; Width: 122 cm; Thickness: 6 mm	2 pcs	
11. Tempered glass panels (BIYAY Exhibition) Height: 168 cm; Width: 95 cm; Thickness: 6 mm	2 pcs	
12. Tempered glass panels (BIYAY Exhibition) Height: 168 cm; Width: 98 cm; Thickness: 5 mm	2 pcs	
13. Tempered glass panels (BIYAY Exhibition) Height: 198 cm; Width: 122 cm; Thickness: 6 mm	2 pcs	
14. Tempered glass panels (BIYAY Exhibition) Height: 200 cm; Width: 122 cm; Thickness: 8 mm	10 pcs	
15. Tempered glass panels (BIYAY Exhibition) Height: 200 cm; Width: 122 cm; Thickness: 8 mm	4 pcs	
16. Tempered glass panels (BIYAY Exhibition) Height: 233 cm; Width: 122 cm; Thickness: 4 mm	2 pcs	
17. Tempered glass panels (ENTWINED SPHERES Exhibition) Height: 132 cm; Width: 61 cm; Thickness: 5 mm	1 pc	
18. Tempered glass panels (ENTWINED SPHERES Exhibition) Height: 220 cm; Width: 120 cm; Thickness: 10 mm	2 pcs	
19. Tempered glass panels (ENTWINED SPHERES Exhibition) Height: 38 cm; Width: 38 cm; Thickness: 6 mm	1 pc	
20. Tempered glass panels (ENTWINED SPHERES Exhibition) Height: 61 cm; Width: 38 cm; Thickness: 6 mm	4 pcs	
21. Tempered glass panels (ENTWINED SPHERES Exhibition) Height: 61 cm; Width: 61 cm; Thickness: 6 mm	2 pc	

22. Tempered glass panels (ENTWINED SPHERES Exhibition) Height: 92 cm; Width: 132 cm; Thickness: 6 mm	2 pcs
23. Tempered glass panels (ENTWINED SPHERES Exhibition) Height: 92 cm; Width: 60 cm; Thickness: 6 mm	2 pcs
24. Tempered glass panels (ENTWINED SPHERES Exhibition) Height: 92 cm; Width: 61 cm; Thickness: 6 mm	4 pcs
25. Tempered glass panels (Faith, Tradition, and Place: Bangsamoro NEC Exhibition) Height: 215 cm; Width: 119.2 cm; Thickness: 6 mm	1 pc
26. Tempered glass panels (LUMAD Mindanao Exhibition) Height: 167 cm; Width: 82.5 cm; Thickness: 6 mm	5 pcs
27. Tempered glass panels (LUMAD Mindanao Exhibition) Height: 167 cm; Width: 137.2 cm; Thickness: 6 mm	5 pcs
<b>Paint Supplies</b>	
1. Flat Latex Paint, White, 16 Liters	18 pail
2. Semi-Gloss Paint, White, 16 Liters	18 pail
3. Acri-color paint (tinting color) - burnt sienna (1/4 liter)	13 can
4. Acri-color paint (tinting color) - burnt umber (1/4 liter)	12 can
5. Acri-color paint (tinting color) - hanza yellow (1/4 liter)	12 can
6. Acri-color paint (tinting color) - lamp black (1/4 liter)	12 can
7. Acri-color paint (tinting color) - raw sienna (1/4 liter)	12 can
8. Acri-color paint (tinting color) - thalo blue (1/4 liter)	13 can
9. Acri-color paint (tinting color) - thalo green (1/4 liter)	12 can
10. Acri-color paint (tinting color) - toluidine red (1/4 liter)	12 can
11. Acri-color paint (tinting color) - Venetian red (1/4 liter)	12 can
12. Acrylic emulsion (1L)	4 can
<b>Art supplies and materials</b>	
1. Airdry clay (500g each bar)	15 bar
2. Artist's paintbrushes for acrylic painting: Bristle flat size # 0	3 pcs
3. Artist's paintbrushes for acrylic painting: Bristle flat size # 1	4 pcs
4. Artist's paintbrushes for acrylic painting: Bristle flat size # 10	3 pcs
5. Artist's paintbrushes for acrylic painting: Bristle flat size # 2	3 pcs
6. Artist's paintbrushes for acrylic painting: Bristle flat size # 4	3 pcs
7. Artist's paintbrushes for acrylic painting: Bristle flat size # 6	3 pcs
8. Artist's paintbrushes for acrylic painting: Bristle flat size # 8	3 pcs
9. Artist's paintbrushes for acrylic painting: Nylon flat size # 0	3 pcs

10. Artist's paintbrushes for acrylic painting: Nylon flat size # 1	3 pcs
11. Artist's paintbrushes for acrylic painting: Nylon flat size # 10	3 pcs
12. Artist's paintbrushes for acrylic painting: Nylon flat size # 2	3 pcs
13. Artist's paintbrushes for acrylic painting: Nylon flat size # 4	3 pcs
14. Artist's paintbrushes for acrylic painting: Nylon flat size # 6	3 pcs
15. Artist's paintbrushes for acrylic painting: Nylon flat size # 8	3 pcs
16. Artist's paintbrushes for acrylic painting: Nylon flat size 2 inches	4 pcs
17. Artist's paintbrushes for acrylic painting: Nylon flat size 3 inches	3 pcs
18. Artist's paintbrushes for acrylic painting: Nylon round size # 0	4 pcs
19. Artist's paintbrushes for acrylic painting: Nylon round size # 1	3 pcs
20. Artist's paintbrushes for acrylic painting: Nylon round size # 10	3 pcs
21. Artist's paintbrushes for acrylic painting: Nylon round size # 2	3 pcs
22. Artist's paintbrushes for acrylic painting: Nylon round size # 4	3 pcs
23. Artist's paintbrushes for acrylic painting: Nylon round size # 6	3 pcs
24. Artist's paintbrushes for acrylic painting: Nylon round size # 8	3 pcs
25. Bristle brush, 1 inch	15 pcs
26. Bristle brush, 2 inches	15 pcs
27. Crystal clear resin (set A and B, 1 gallon kit)	5 sets
28. Modeling clay (1 lb. each bar); Non-drying, sulfur-free	20 bar
29. Nylon brush, 1 inch	25 pcs
30. Nylon brush, 2 inches	10 pcs
31. Artists' set of nylon paint brushes with palette knife, sponge, and storage case	4 sets
32. Paint sprayer/ gun	3 units
33. Plaster of Paris (25 kilograms/ sack)	6 sacks
34. Polyurethane foam (set A. Hardener and set B. Mixture)	3 sets
35. Roller brush, 4 inches with handle	15 pcs
36. Roller brush, 6 inches with handle	14 pcs
37. Roller brush, 8 inches with handle	15 pcs
38. Silica sand (2 kilograms/ pack)	20 pack
39. Solid acrylic clay rolling pin, 20 cm length x 2 cm diameter	3 pcs
40. Square wire mesh (20 mesh count) 1 ft x 9 ft	3 pcs
41. Stainless steel palette knives of various sizes	5 sets
42. White polymer clay	20 pounds (lb)
43. Wooden palette boards	5 pcs
<b>Adhesives</b>	
1. A3 size Magnetic Display Board, gold frame color	20 pcs
2. A3 size Magnetic Display Board, silver frame color	20 pcs
3. Cloth adhesive tape, color dark brown, 2 inches	10 pcs

4. Cloth adhesive tape, color dark grey, 2 inches	10 pcs
5. Double adhesive, 0.5 width	20 packs
6. Double adhesive, 1.0 inch width	20 packs
7. Double-sided tape (1 inch width)	10 rolls
8. Duct adhesive tape, color dark brown, 2 inches width	20 pcs
9. Duct adhesive tape, color dark grey, 2 inches width	20 pcs
10. Heavy Duty Glue Gun 40W 69-GR20C: Convenient fold down stand; Ideal for woodworking, general repairs, Crafts; for small	7 pcs
11. Glue stick, small size (pack of 10)	20 boxes
12. Heavy duty, double-sided adhesive tape - Double Stick Transparent Mounting Adhesive Tape Waterproof	20 boxes
13. Magnetic sheets, 10 sheets/ pack	10 packs
14. Multi-purpose gurn tack adhesive, 90 pcs per pack	30 packs
15. Nano (double-sided transparent adhesive) tape, 2 mm thickness x 1"W	30 pcs
16. Wood glue	14 gallons

#### Measuring devices

1. <b>Electronic Ruler/ Laser Distance Meter</b> Waterproof and Drop-proof, 100 meters maximum distance, with electronic angle display, auxiliary level measurement, 100 sets of data storage function, and battery life that can reach 5000 times in a single measurement	1 unit
2. Measuring steel tape, with lock, 8 meters	5 pcs

#### Upholstery supplies and materials

1. Fiber fill sheet, white - 1/2" thick per yard of fiber fill sheet poly-fill sheet cotton	30 yards
2. Heavy-duty gun tacker (13/4-6-8mm)	2 units
3. Gun tack staple wire, size compatible with heavy-duty gun tacker (13/4-6-8mm)	9 boxes
4. Headless pins/ insect pins, 100 pieces per box	3 boxes

#### Cleaning supplies and materials

1. Anti-static feather duster	6 pcs
2. Gas Mask chemical respirator Dual cartridge	8 pcs
3. Rugs, white/neutral	13 pcs
4. Microfiber cloth, 32 x 32 cm approximately 12 pcs per pack; Non-shedding; Thick Absorbent; Scratch-free; Lint-free	30 packs
5. Plastic apron (use for laboratory)	22 pcs
6. Premium Dustpan with Brush – Dust Pan: 18cm x 25cm; Brush 24cm x 14cm; Durable nylon bristles / Non-slip TPR handle	15 units

<p>7. Cordless Vacuum Cleaner 20V; Dust Capacity: 0.7L Vacuum Pressure: High : <math>\geq 7.0</math>KPa; Normal : <math>\geq 5.0</math>KPa; Tank: Stainless Steel Tank Accessories Included: ✓ 1 x Flexible Extension Tube ✓ 1 x Floor Nozzle ✓ 1 x Crevice Nozzle ✓ 1 x Dust Brush ✓ 2 x Extension tube</p>	1 unit
<p>8. Reusable chemical-resistant gloves (35cm/Medium)</p>	18 packs

**SUBMITTALS:** Delivery Receipt

**SOURCE OF FUND:** The budget is available and shall be chargeable against the General Fund under MOOE Repairs and Maintenance - Buildings for Fiscal Year 2023.

**APPROVED BUDGET FOR CONTRACT:** Nine hundred ninety-eight thousand eight hundred forty-nine Pesos (**Php 998,849.00**), Inclusive of all applicable taxes.

**DELIVERY SCHEDULE:** The Exhibition, Editorial, and Media Production Services Division (EEMPSD) shall issue to the supplier **Notice to Deliver (NTD)** indicating the following:

1. Actual quantities of Lighting Fixtures to be delivered; and
2. Timeline within which delivery should be made. The items above will be delivered in **two (2) quantities for the 3rd and 4th quarters of 2023.**

The items above shall be delivered within **Thirty (30) Calendar Days** reckoned from the date stated in the NTD.

**TERMS OF PAYMENT:** The contract price shall be paid in **two (2) sets of billings** and shall be paid upon acceptance of each set of deliveries made. Payment shall be made based on actual deliveries.

**WARRANTY:** The Supplier shall provide a **three-month warranty** against factory defects reckoned with from the date of delivery. Form of warranty shall be as specified in Section 62.1 of the IRR of R.A. 9184, the Government Procurement Reform Act and its Implementing Rules and Regulations.

**CONTRACTOR'S ELIGIBILITY:** The Supplier is required to submit at least One (1) similar contract/s (e.g. projects completed that entailed supply and delivery of various exhibition materials for galleries awarded and completed from Y2017 up to present with an amount of at least Fifty Percent (50%) of the Approved Budget for the Contract (ABC).

**LIQUIDATED DAMAGES:** When the contractor fails to satisfactorily deliver goods under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the contractor shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to 1/10 of 1% of the cost of the delayed contract scheduled for every day of delay until such goods are finally delivered and accepted by the procuring entity concerned. In no case shall the sum of the liquidated damages exceed 10% of the total contract price, in which the procuring entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages.


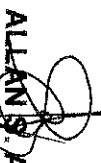

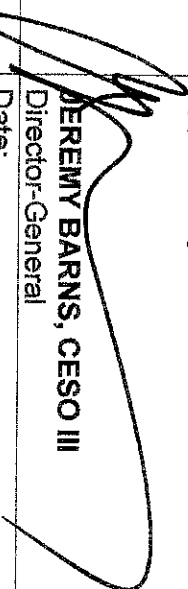


**PRE-TERMINATION CLAUSE:**

The contract is effective on the date indicated in the NTP and shall remain in full force until **December 31, 2023**, or until terminated by either party (NMP or Contractor) upon prior written notice by either party. The termination process shall follow the prescribed procedure under IRR-A R.A. 9184.

The NMP reserves the right to pre-terminate the contract by serving written notice on the Contractor. If the Contractor does not appeal or seek reconsideration of the decision to pre-terminate within Fifteen (15) calendar days from receipt of the notice, the contract is deemed terminated. The grounds for the termination of the contract by the NMP include but are not limited to the following:

1. Violation(s) of any of the terms and conditions of the Contract; and
2. Any other act or omission by the Contractor which is detrimental or prejudicial to the interest of the NMP, its employee(s), or the public.

Prepared by:	Checked & Reviewed by:
 <b>MAY T. ARIBAN</b> Administrative Officer IV EEMPSD	 <b>ALLAN S. ALVAREZ</b> OIC, Supervising Administrative Officer EEMPSD
Date:	Date:
Recommending Approval:	Approved by:
 <b>JORELL M. LEGASPI</b> Deputy Director-General for Museums	 <b>JEREMY BARNS, CESO III</b> Director-General
Date:	Date: