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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9680183

Procuring Entity NATIONAL MUSEUM - MANILA METRO MANILA

Title PREVENTIVE MAINTENANCE OF GENERATOR SETS AT CENTRAL NATIONAL MUSEUM BUILDINGS – F.Y. 2023

Area of Delivery Metro Manila

Solicitation Number:	REQUEST FOR QUOTATION NO. BAC 2023-008	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods - General Support Services	Document Request List	3
Category:	General Repair and Maintenance Services	Date Published	21/04/2023
Approved Budget for the Contract:	PHP 600,000.00	Last Updated / Time	21/04/2023 00:00 AM
Delivery Period:	30 Day/s	Closing Date / Time	27/04/2023 10:00 AM
Client Agency:	bac@nationalmuseum.gov.ph		
Contact Person:	Edwin J. Dela Rosa Head, BAC Secretariat P. Burgos St. Ermita Manila Metro Manila Philippines 1000 63-02-2981100 Ext.1014		

Description

The National Museum of the Philippines (NMP), through the Bids and Awards Committee (BAC) Secretariat, Support Procurement Unit (SPU), invites all eligible suppliers/ merchants/ contractors to bid for the project mentioned above. Bids received in excess of the ABC shall be automatically rejected.

The procurement will be conducted through Alternative Mode of Procurement – Negotiated Procurement, Section 53.9 (Small Value Procurement) of the 2016 Revised IRR of R.A. 9184 otherwise known as the "Government Procurement Reform Act".

Approved Budget for the Contract (ABC): Six Hundred Thousand Pesos (PHP 600,000.00)

Please see attached Technical Specifications.

Bids must be duly received by the BAC Secretariat SPU through manual submission at the office address indicated below. LATE BIDS SHALL NOT BE ACCEPTED.

In view thereof, the BAC Secretariat SPU requests the submission of your Price Quotation/Bid Proposal for the above project on or before April 27, 2023, not later than 10:00 A.M. Kindly place your quotation/bid proposal in a SEALED ENVELOPE together with three (3) copies of the following documentary requirements:

- (a) PhilGEPS Registration Number;
- (b) Mayor's /Business Permit;
- (c) Income/Business Tax Return; and;
- (d) Notarized Omnibus Sworn Statement (GPBB-Prescribed Form).

The envelope shall bear the following:

- (a) Title of the project to be bid,
- (b) PhilGEPS Posting Reference Number,
- (c) Name, Address, and Contact Number of the bidder; and
- (d) Addressed to the information indicated below.

The NMP reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders

For further information, please refer to:

Mr. Edwin J. dela Rosa,
Head - BAC Secretariat
2/F, BAC Room, North Annex of the
National Museum of Fine Arts Building (Motorpool),
Padre Burgos Street, Manila 1000
Tel. No. 8298-1100 Local 1014

(SGD)
EDWIN J. DELA ROSA
Head - BAC Secretariat
Bids and Awards Committee

Created by Edwin J. Dela Rosa

Date Created 20/04/2023

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PAMBANSANG MUSEO NG PILIPINAS
NATIONAL MUSEUM OF THE PHILIPPINES
PROJECT PROFILE

TITLE: Preventive Maintenance of Generator Sets at Central National Museum Buildings – FY 2023

LOCATION: Central NMP Buildings, Ermita, Manila

IMPLEMENTING UNIT: Facilities Management Division (FMD)

DESCRIPTION: The National Museum of Fine Arts (NMFA), National Museum of Anthropology (NMA) and National Museum of Natural History Buildings are equipped with Two (2) sets each of emergency power generator sets that automatically provide electricity supply during power interruptions. This equipment must be checked periodically by a preventive maintenance service contractor and replaced its engine oil, filters, and coolant.

OBJECTIVE: To maintain the effective performance and operations of the generator sets of the NMFA, NMA, and NMNH Buildings and to provide a satisfactory and safe physical environment for the public and the National Museum collection.

- ☐ **SCOPE OF WORK** *(for Infrastructure Projects)*
- ☒ **TECHNICAL SPECIFICATIONS** *(for Goods/Services Projects)*
- ☐ **TERMS OF REFERENCE** *(for Consulting Services Projects)*

TECHNICAL SPECIFICATIONS:

ITEM	CRITERIA	SPECIFICATIONS
1.0	1 Unit 350 KVA Generator Set @ NMFA Building	Brand: Iveco Engine Model: FPT F3AE9685A Service Rating: Standby HZ: 60 PF: 0.80 RPM: 1800 BAT: 24V 3PH KW: 280 KVA: 350 3PH VOLTS: 139/240
2.0	2 Units 1375 KVA Generator Set @ NMA Building	Brand: Cummins Engine Model: KTA50-G2 Service Rating: Standby HZ: 60 PF: 0.80 RPM: 1800 BAT: 24V 3PH KW: 1100 KVA: 1375 3PH VOLTS: 139/240
3.0	2 Units 1250 KVA Generator Set @ NMNH Building	Brand: Cummins Engine Model: KTA38-G2 Service Rating: Standby HZ: 60 PF: 0.80 RPM: 1800 BAT: 24V 3PH KW: 1000 KVA: 1250 3PH VOLTS: 139/240

COVERAGE OF WORK

The work shall include but not be limited to the following:

1. Mobilization and Demobilization on site
2. Drain old oil and remove fuel, oil and water filters
3. Change/replace the water coolant of radiators
4. Change oil and install new fuel, oil and water filters
5. Testing and commissioning
6. Supply of the following materials:
 - a. Engine Oil
 - b. Water Coolant
 - c. Fuel, Oil & Air Filters

RESPONSIBILITIES:

1. The Contractor shall ensure that service technicians to be assigned at the National Museum of the Philippines (NMP) Buildings are well screened, technically and professionally trained, courteous, cooperative, efficient, reliable, trustworthy, well-groomed, physically and mentally fit. No personnel shall be assigned who has not been approved by the Facilities Management Division (FMD).
2. The Contractor and its service technicians shall agree to abide by the safety and security requirements of the NMP. They must comply with the NMP's House Rules and Regulations, directives, instructions and other existing rules and regulations while inside the premises.
3. The Contractor's service technicians shall subject themselves to security checks, but not limited to examination of the person and/or his/her personal belongings.
4. The Contractor shall ensure that its service technicians wear their proper company working uniform equipped with appropriate Personal Protective Equipment (PPE) and identification cards while performing service maintenance and repair works inside the NMP's premises. Loitering inside the NMP's premises is not allowed.
5. The Contractor shall provide/equip all its service technicians with the tools during the course of the contract without any additional cost to the NMP.
6. The Contractor shall see to it that the area is clean and in its original condition after the servicing has been made. Any damage/s caused by the Contractor's assigned technician or personnel shall be restored by the Contractor at no additional cost to the NMP.
7. All other items of work not specifically mentioned but are necessary to complete the works shall be provided by the Contractor at no additional cost to the NMP.

SUBMITTALS: The Contractor shall furnish FMD with Service Report (including Recommendations), Test Reports and Photo Documentation.

SOURCE OF FUND: Budget is available and shall be chargeable against General Fund under MOOE Other General Services for Fiscal Year 2023.

APPROVED BUDGET FOR CONTRACT: Six Hundred Thousand Pesos (Php 600,000.00), Inclusive of all applicable taxes.

COMPLETION TIME: The Contractor shall perform and complete the scope of work for **Thirty (30) Calendar Days** reckoned from the date stated in the Notice to Proceed (NTP).


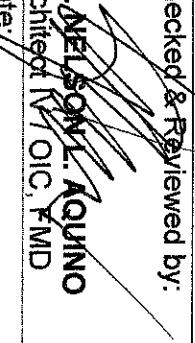
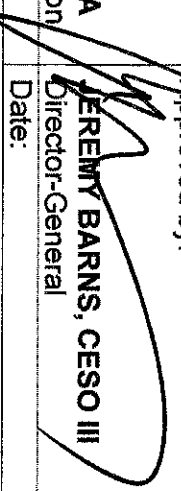
TERMS OF PAYMENT: The contract price shall be **fully paid upon project completion and acceptance.**

LIQUIDATED DAMAGES: When the contractor fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the contractor shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to 1/10 of 1% of the cost of the delayed contract scheduled for every day of delay until such goods/services are finally delivered and accepted by the procuring entity concerned. In no case shall the sum of the liquidated damages exceed 10% of the total contract price, in which the procuring entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages.

PRE-TERMINATION CLAUSE: The contract is effective on the date indicated in the NTP and shall remain in full force for **Two (2) quarters** or until terminated by either party (National Museum or Contractor) upon prior written notice by either party. Termination process shall follow the prescribed procedure under IRR-A R.A. 9184.

The National Museum reserves the right to pre-terminate the contract after Fifteen (15) calendar days via written notice to the Contractor, if in National Museum's opinion, after due verification of facts, the Contractor is not providing satisfactory services or is not complying with the Terms and Conditions of the Contract. The grounds for the termination of the Contractor by the National Museum include but not limited to the following:

- 1. Violation(s) of any of the terms and conditions of the Contract; and
- 2. Any other act or omission by the Contractor or its service technicians which is detrimental or prejudicial to the interest of the National Museum, its employee(s), or the public.

Prepared by:  RAYMOND ALEXIS R. DOLOROTA Administrative Officer V - FMD	Checked & Reviewed by:  Ar. MELSON L. AQUINO Architect IV / OIC, FMD
Date:	Date:
Recommending Approval:	Approved by: 
Atty. MA. ROSENNE M. FLORES-AVILA Deputy Director-General for Administration	JEREMY BARNES, CESO III Director-General
Date:	Date: