



PhilGEPS
Philippine Government Electronic Procurement

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Procurement Opportunities

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9481452

Procuring Entity NATIONAL MUSEUM - MANILA METRO MANILA

Title PREVENTIVE MAINTENANCE OF X-RAY BAGGAGE MACHINES AT CENTRAL NATIONAL MUSEUM

Area of Delivery Metro Manila

Solicitation Number:	REQUEST FOR QUOTATION NO. BAC 2023-002	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods - General Support Services	Document Request List	0
Category:	General Repair and Maintenance Services	Date Published	15/02/2023
Approved Budget for the Contract:	PHP 320,000.00	Last Updated / Time	15/02/2023 00:00 AM
Delivery Period:	12 Month/s	Closing Date / Time	20/02/2023 10:00 AM
Client Agency:			
Contact Person:	Edwin J. Dela Rosa Head, BAC Secretariat P. Burgos St. Ermita Manila Metro Manila Philippines 1000 63-02-2981100 Ext.1014 bac@nationalmuseum.gov.ph		

Description

The National Museum of the Philippines (NMP), through the Bids and Awards Committee (BAC) Secretariat, Support Procurement Unit (SPU), invites all eligible suppliers/ merchants/ contractors to bid for the project mentioned above. Bids received in excess of the ABC shall be automatically rejected. The procurement will be conducted through Alternative Mode of Procurement – Negotiated Procurement, Section 53.9 (Small Value Procurement) of the 2016 Revised IRR of R.A. 9184 otherwise known as the "Government Procurement Reform Act".

Approved Budget for the Contract (ABC): Three Hundred Twenty Thousand Pesos (PHP 320,000.00)

Please see attached Technical Specifications

Bids must be duly received by the BAC Secretariat SPU through manual submission at the office address indicated below. LATE BIDS SHALL NOT BE ACCEPTED.

In view thereof, the BAC Secretariat SPU requests the submission of your Price Quotation/Bid Proposal for the above project on or before February 20, 2023, not later than 10:00 A.M. Kindly place your quotation/bid proposal in a SEALED ENVELOPE together with three (3) copies of the following documentary requirements:

- (a) PhilGEPS Registration Number;
- (b) Mayor's /Business Permit, and;
- (c) Notarized Omnibus Sworn Statement (GPBB--Prescribed Form).

The envelope shall bear the following:

- (a) Title of the project to be bid,
- (b) PhilGEPS Posting Reference Number,
- (c) Name, Address, and Contact Number of the bidder, and
- (d) Addressed to the information indicated below.

The NMP reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders

For further information, please refer to:

Mr. Edwin J. dela Rosa,
Head - BAC Secretariat
2/F, BAC Room, North Annex of the
National Museum of Fine Arts Building (Motorpool),
Padre Burgos Street, Manila 1000
Tel. No. 8298-1100 Local 1014

(SGD)
EDWIN J. DELA ROSA
Head - BAC Secretariat
Bids and Awards Committee

Created by Edwin J. Dela Rosa
Date Created 14/02/2023

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PAMBANSANG MUSEO NG PILIPINAS
NATIONAL MUSEUM OF THE PHILIPPINES

PROJECT PROFILE

TITLE: Preventive Maintenance of X-ray Baggage Machines at Central National Museum Buildings – FY 2023

LOCATION: Central National Museum Buildings, Ermita, Manila

IMPLEMENTING UNIT: Facilities Management Division (FMD)

DESCRIPTION: The National Museum of Fine Arts, Anthropology and National History each is equipped with crowd-security equipment using Three (3) units X-ray baggage machine which aid the Security team in detecting possible unwanted contrabands e.g., firearms prior to entering the NM premises. These equipment need to be maintained and/or reconditioned in order to function well at all times.

OBJECTIVE: To maintain the effective performance and operations of x-ray baggage machines at NM Buildings and to provide a satisfactory and safe physical environment for the public and the National Museum collection.

☐ **SCOPE OF WORK** *(for Infrastructure Projects)*

☒ **TECHNICAL SPECIFICATIONS** *(for Goods/Services Projects)*

☐ **TERMS OF REFERENCE** *(for Consulting Services Projects)*

TECHNICAL SPECIFICATIONS:

CRITERIA		SPECIFICATIONS	
3-units	X-ray Baggage Machines	EASTIMAGE / EI-5030C	Professional Version Little
	Brand/Model:	Bodyguard Series	

COVERAGE OF WORKS

A. Perform Preventive Maintenance on 3units X-ray baggage machines (QUARTERLY SCHEDULE):

1. Check if all clean inside parts of the Operation Desk and Computer
2. Check if Electrical Roller and Redirection Roller, sensors, and main body are clean (No abnormal sound, no oil leak, surface temperature is normal.)
3. Check if the main power cable, key switch, emergency stop button and indicator of main body has no damage and normal
4. Check if the conveyor has no damage, no deflection and the degree of tightness is normal
5. Check if the indicator of operation desk is complete and in normal using
6. Check if 12V power supply output voltage of control board and x-ray generator is normal.
7. Check if 5V power supply output voltage of transmission is normal
8. Check $\pm 5V$ power supply output voltage of collection board and distribution board is normal
9. Check if the system software is all build-in software.
10. Check the function of each button on the keyboard image control zone if in normal condition
11. Check if the Roller table is complete and fixed well.
12. Check the Voltage of x-ray generator tube if in normal condition
13. Submission of reports/recommendations
14. Perform minor repairs/troubleshooting of x-ray baggage machines, as may be required.
15. Orient NMP staff/representative on the operation-related procedures of all x-ray baggage machines

RESPONSIBILITIES:

1. The Contractor shall ensure that service technicians to be assigned at the National Museum of the Philippines (NMP) Buildings are well screened, technically and

- professionally trained, courteous, cooperative, efficient, reliable, trustworthy, well-groomed, physically and mentally fit. No personnel shall be assigned who has not been approved by the Facilities Management Division (FMD).
2. The Contractor and its service technicians shall agree to abide by the safety and security requirements of the NMP. They must comply with the NMP's House Rules and Regulations, directives, instructions and other existing rules and regulations while inside the premises.
3. The Contractor's service technicians shall subject themselves to security checks, but not limited to examination of the person and/or his/her personal belongings.
4. The Contractor shall ensure that its service technicians wear their proper company working uniform equipped with appropriate Personal Protective Equipment (PPE) and identification cards while performing service maintenance and repair works inside the NMP's premises. Loitering inside the NMP's premises is not allowed.
5. The Contractor shall provide/equip all its service technicians with the tools during the course of the contract without any additional cost to the NMP.
6. The Contractor shall see to it that the area is clean and in its original condition after the servicing has been made. Any damage/s caused by the Contractor's assigned technician or personnel shall be restored by the Contractor at no additional cost to the NMP.
7. All other items of work not specifically mentioned but are necessary to complete the works shall be provided by the Contractor at no additional cost to the NMP.

SUBMITTALS:

The Contractor shall furnish FMD with the following documents and reports:

1. Service Report including the following:
 - a. Basic info of equipment
 - b. Evaluations and recommendations


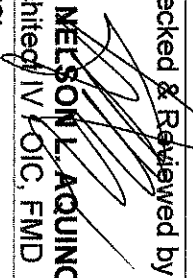


SOURCE OF FUND: Budget is available and shall be chargeable against General Fund under MOOE Other General Services for Fiscal Year 2023.

APPROVED BUDGET FOR CONTRACT: Three Hundred Twenty Thousand Pesos (Php320,000.00), Inclusive of all applicable taxes.

CONTRACT DURATION/COMPLETION TIME: The contract shall be effective for **Four (4) quarters or until December 31, 2023 (whichever is earlier)** reckoned from the date stated in the Notice to Proceed (NTP) to be issued by FMD.

TERMS OF PAYMENT: The contract price shall be paid in **Quarterly Billings**.

LIQUIDATED DAMAGES: When the contractor fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the contractor shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to 1/10 of 1% of the cost of the delayed contract scheduled for every day of delay until such goods/services are finally delivered and accepted by the procuring entity concerned. In no case shall the sum of the liquidated damages exceed 10% of the total contract price, in which the procuring entity concerned may rescind the contract and impose appropriate sanctions over and above the liquidated damages.

Prepared by:  RAYMOND ALEXIS R. DOLOROTA Administrative Officer V - FMD	Checked & Reviewed by:  Ar. MELSON L. AQUINO Architect IV, OIC, FMD
Date:	Date:
Recommending Approval:	Approved by:
Atty. MA. ROSENNE M. FLORES-AVILA Deputy Director-General for Administration 	DEREMY BARNS, CESO III Director-General 
Date:	Date: