



PhilGEPS
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Philippine Government
Procurement Opportunities

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9436798

Procuring Entity NATIONAL MUSEUM - MANILA METRO MANILA

Title

Supply and Delivery of Retractable Stanchion Post for the National Museum of the Philippines Central Museum Complex and Regional Area and Site Museums

Area of Delivery Metro Manila

Solicitation Number:	REQUEST FOR QUOTATION NO. BAC 2023-001	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	1
Category:	General Merchandise	Date Published	31/01/2023
Approved Budget for the Contract:	PHP 995,000.00	Last Updated / Time	31/01/2023 00:00 AM
Delivery Period:	3 Month/s	Closing Date / Time	03/02/2023 10:00 AM
Client Agency:			
Contact Person:	Edwin J. Dela Rosa Head, BAC Secretariat P. Burgos St. Ermita Manila Metro Manila Philippines 1000 63-02-2981100 Ext.1014 bac@nationalmuseum.gov.ph		

Description

The National Museum of the Philippines (NMP), through the Bids and Awards Committee (BAC) Secretariat, Support Procurement Unit (SPU), invites all eligible suppliers/ merchants/ contractors to bid for the project mentioned above. Bids received in excess of the ABC shall be automatically rejected.

The procurement will be conducted through Alternative Mode of Procurement – Negotiated Procurement, Section 53.9 (Small Value Procurement) of the 2016 Revised IRR of R.A. 9184 otherwise known as the "Government Procurement Reform Act".

Approved Budget for the Contract (ABC): Nine Hundred Ninety-Five Thousand Pesos (PHP 995,000.00)

Please see attached Technical Specifications.

Bids must be duly received by the BAC Secretariat SPU through manual submission at the office address indicated below. LATE BIDS SHALL NOT BE ACCEPTED.

In view thereof, the BAC Secretariat SPU requests the submission of your Price Quotation/Bid Proposal for the above project on or before February 3, 2023, not later than 10:00 A.M. Kindly place your quotation/bid proposal in a SEALED ENVELOPE together with three (3) copies of the following documentary requirements:

- (a) PhilGEPS Registration Number;
- (b) Mayor's /Business Permit;
- (c) Income/Business Tax Return, and;
- (d) Notarized Omnibus Sworn Statement (GPBB-Prescribed Form).

The envelope shall bear the following:

- (a) Title of the project to be bid,
- (b) PhilGEPS Posting Reference Number,
- (c) Name, Address, and Contact Number of the bidder; and
- (d) Addressed to the information indicated below.

The NMP reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

Mr. Edwin J. dela Rosa,
Head - BAC Secretariat
2/F, BAC Room, North Annex of the
National Museum of Fine Arts Building (Motorpool),
Padre Burgos Street, Manila 1000
Tel. No. 8298-1100 Local 1014

(SGD)

EDWIN J. DELA ROSA

Head - BAC Secretariat

Bids and Awards Committee

Created by

Edwin J. Dela Rosa

Date Created

30/01/2023

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Central Museum Visitor Operations Division

TERMS OF REFERENCE

“Supply and Delivery of Retractable Stanchion Post for the National Museum of the Philippines Central Museum Complex and Regional Area and Site Museums”

I. RATIONALE

The National Museum of the Philippines, which consist of the Central Museum Complex located in the National Capital Region, and the sixteen (16) regional, area and site museums located all over the Philippines accommodates thousands of visitors daily, and also, on occasion, host a variety of special events and programs.

The retractable stanchion posts will be used to queue museum visitors, control the flow of visitors inside the museum and also block them from accessing restricted areas. It can also be used to protect the priceless items inside the museum.

II. OBJECTIVE

To acquire retractable stanchion posts with a customized belt/ribbon, branded with the NMP's logo and deliver it to their designated museums.

III. RESPONSIBILITIES

1. The contractor shall supply and deliver customized retractable stanchion post.
2. The contractor will shoulder the cost of delivery of the stanchions to the central museum complex, and also the delivery to the 16 regional, area and site museums outside Metro Manila.

IV. DELIVERABLES

A. Item Specifications

The Contractor shall provide at their own expense, the supply and delivery of the retractable stanchion post.

The specifications of the retractable stanchion post are as follows:

Item	Specifications	Quantity	Cost
Retractable Stanchion Post	a. Height – 36 inches b. Base width – 13 inches c. Belt material – Nylon (nematite) d. Belt Width – 4.9 cm e. Customized retractable belt length – 1.5 meters to 2 meters (Use "Museo Font" for text print) f. Printing - Back to back - Repeat print of "Pambansang Museo ng Pilipinas 3x (Front) - Repeat print of "National Museum of the Philippines" 3x (back) g. Post weight – 6 kilograms to 8 kilograms	199 sets (2 units w/ customized belt)	PHP 5,000.00 (per set)
TOTAL = PHP 995,000.00			

B. Distribution List

1. National Museum of the Philippines Central Complex

Location	Quantity
National Museum of Fine Arts	29 sets
National Museum of Anthropology	15 sets
National Museum of Natural History	30 sets

2. Regional, Area, and Site Museums

2.1. Luzon

Location	Quantity
Angono-Binangonan Petroglyphs Site Museum	5 sets
Batanes Area Museum	15 sets
Bicol Regional Museum	10 sets
Kabayan Burial Caves Site Museum	4 sets
Cordillera Rice Terraces Regional Museum (Kiangnan)	5 sets
Marinduque-Romblon Area Museum	9 sets
Tabon Caves Site Museum	10 sets
Ilocos Regional Museum Complex	10 sets

2.2. Visayas

Location	Quantity
Antique	5 sets
Bohol Area Museum	5 sets
Cebu	5 sets
Dumaguete	5 sets
Western Visayas Regional Museum (Iloilo)	5 sets

2.3. Mindanao

Location	Quantity
Eastern-Northern Mindanao Regional Museum (Butuan)	10 sets
Sulu Archipelago Area Museum (Jolo)	10 sets
Western Southern-Mindanao Regional Museum (Zamboanga)	12 sets

Total = 199 sets of customized retractable stanchion post

Deliveries should be made within office hours and on regular working days on or before the stipulated date in the contract.

VI. SUBMITTALS AND OTHER REQUIREMENTS

The Contractor shall provide the NMP with the following:

1. Completion of delivery report
2. 1-year warranty on all components
3. After sales service and support during the warranty period, all reported defects shall be completely / satisfactorily repaired / replaced by the winning bidder/supplier.

VII. SOURCE OF FUND

Budget is available and should be chargeable against General Fund under Other Supplies and Materials for Fiscal Year 2023.

VIII. APPROVED BUDGET FOR CONTRACT

Nine Hundred Ninety-Five Thousand Pesos (**PHP 995,000.00**), Inclusive of all applicable taxes.

IX. CONTRACT DURATION

Upon awarding of the *Notice to Proceed* (NTP), delivery is expected within 3 months.

X. TERMS OF PAYMENT

The payment shall be done within ninety (90) working days upon complete delivery of all items nationwide, and upon issuance of the Inspection and Acceptance Report by the authorized/designated representatives of NMP.

GRAND TOTAL = PHP 995,000.00

XI. CONTRACTOR'S ELIGIBILITY

The supplier must be in the field of supplying or trading of stanchion posts.

XII. PRE-TERMINATION CLAUSE

The contract is effective on the date indicated in the NTP and shall remain in full force for One (1) year or until terminated by either party (NMP or Contractor) upon prior written notice by either party. Termination process shall follow the prescribed procedure under IRR-A R.A. 9184.

The National Museum of the Philippines reserves the right to pre-terminate the contract after Fifteen (15) calendar days via written notice to the Contractor, if in NMP's opinion, after due verification of facts, the Contractor is not providing satisfactory services or is not complying with the Terms and Conditions of the Contract. The grounds for the termination of the Contractor by the National Museum include but not limited to the following:

1. Violation(s) in any of the Terms and Conditions of the Contract; and
2. The NMP shall have the right to reject and return the unit(s) and cancel the corresponding contract if units delivered are defective, incomplete or noncompliant to the specifications herein specified.

Prepared by:


MIGUEL M. ARTIFICIO
Administrative Officer V, CMVOD

Reviewed by:


MA. BELEEN V. PABUNAN
Chief Administrative Officer, CMVOD

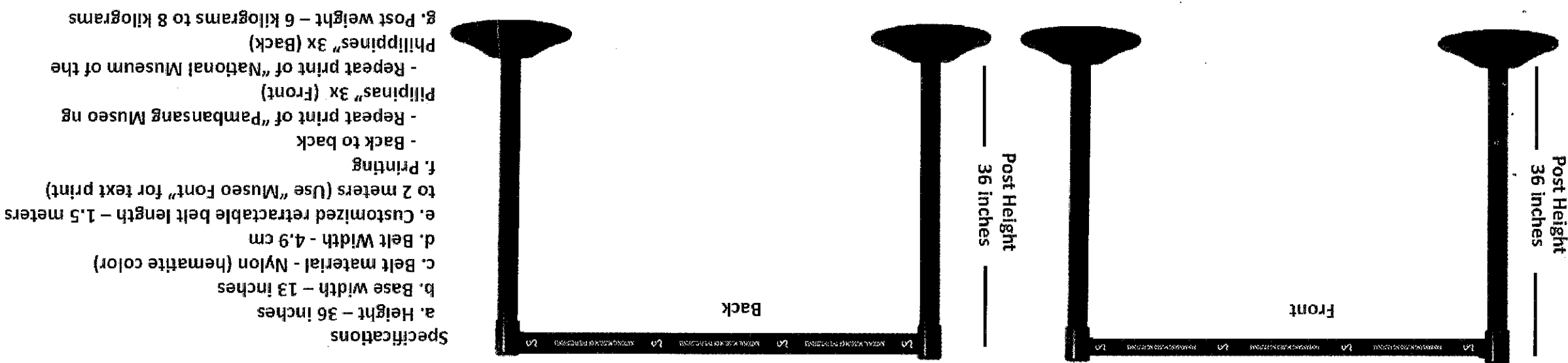
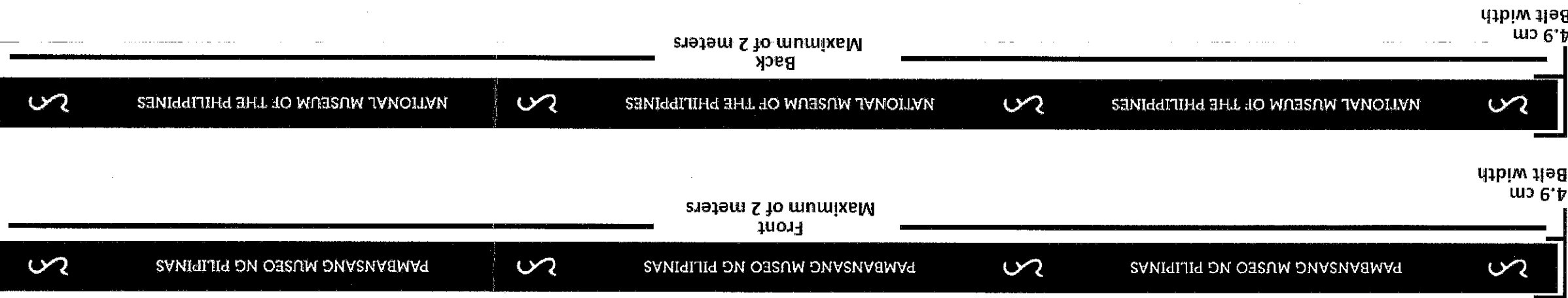
Recommending Approval:


JORELL M. LEGASPI
Deputy Director General for Museums

Approved:


JEREMY BARNS, CESOI III
Director General

PAMBANSANG MUSEO NG PILIPINAS
NATIONAL MUSEUM OF THE PHILIPPINES



- Specifications
- a. Height – 36 inches
 - b. Base width – 13 inches
 - c. Belt material - Nylon (hematite color)
 - d. Belt Width - 4.9 cm
 - e. Customized retractable belt length – 1.5 meters to 2 meters (Use "Museo Font" for text print)
 - f. Printing
 - Back to back
 - Repeat print of "Pambansang Museo ng Pilipinas" 3x (Front)
 - Repeat print of "National Museum of the Philippines" 3x (Back)
 - g. Post weight – 6 kilograms to 8 kilograms

OK